

TO: City Council  
 FROM: Shelly Carter, Deputy Finance Director  
 DATE: January 7, 2025  
 SUBJECT: Payment of Vouchers

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1) Recommended Action:

Staff is seeking City Council ratification of:

- November 27, 2024, payment of Eden vouchers 174406 to 174406 in the amount of \$375.00; payment of Enterprise vouchers 185158 to 185197 in the amount of \$95,358.50 and electronic payments 904937 to 904946 in the amount of \$120,600.42
  - December 6, 2024, payment of Eden vouchers 174407 to 174415 in the amount of \$2,706.97; payment of Enterprise vouchers 185198 to 185262 in the amount of \$408,164.11 and electronic payments 904947 to 904971 in the amount of \$325,112.91 and wire payments in the amount of \$240,577.82
  - December 13, 2024, payment of Eden vouchers 174416 to 174419 in the amount of \$796.33; payment of Enterprise vouchers 185263 to 185331 in the amount of \$3,014,973.46 and electronic payments 904972 to 905041 in the amount of \$310,400.62 and wire payments in the amount of \$253,326.54.
  - December 20, 2024, payment of Eden vouchers 174420 to 174424 in the amount of \$7,185.56; payment of Enterprise vouchers 185332 to 185424 in the amount of \$635,013.16 and electronic payments 905042 to 905071 in the amount of \$800,991.05.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request of the Assistant Finance Director. The most significant payments\* were:

<b>Vendor</b>		
NISQUALLY INDIAN TRIBE	37,435.50	Incarceration fees October 2024
SHEA CARR & JEWELL, INC.	56,144.54	2 <sup>nd</sup> Ave PED & Bike
COPPER RIDGE LLC	47,632.00	Henderson blvd Oversizing cost difference
BOBBIE & AMANDA'S CLEANING SVC	24,005.14	Janitorial services November 2024
REED TRUCKING & EXCAVATING, INC	176,519.22	5% Retainage release Isreal Rd & Linderson Way water main
CITY OF LACEY	2,400,461.00	Transfer of interest in Brewery Assets
NISQUALLY INDIAN TRIBE	35,385.00	Inmate incarceration fees November 2024
TUMWATER SCHOOL DISTRICT #33	110,672.00	Impact fees for Sept, Oct, Nov 2024
WA ST DEPT OF EMP	21,779.93	Q2 2024 Unemployment charges

<b>Vendor</b>		
AWC EMPLOYEE BENEFIT TRUST	158,853.32	Nov coll for Dec Premiums
LEOFF HEALTH & WELFARE TRUST	52,669.49	Nov coll for Dec Premiums
BUD CLARY OF YAKIMA	31,789.34	2025 Camry pool vehicle
MILES RESOURCES, LLC	138,474.34	Israel Linderson PED & Bike PE#4
LOTT WASTEWATER ALLIANCE	611,588.03	November 2024 LOTT Fees
SHEA CARR & LEWELL, INC	69,937.10	2 <sup>nd</sup> Ave PED & Bike project

\* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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- 3) Policy Support:
- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
  - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

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- 4) Alternatives:
- Ratify the vouchers as proposed.
  - Develop an alternative voucher review and approval process.

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- 5) Fiscal Notes:  
The vouchers are for appropriated expenditures in the respective funds and departments.

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- 6) Attachments:
- A. Exhibit A – Payment of Vouchers – Review and Approval
  - B. Exhibit B – Payment of Vouchers – Review and Approval
  - C. Exhibit C – Payment of Vouchers – Review and Approval
  - D. Exhibit D – Payment of Vouchers – Review and Approval