

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: April 18, 2023
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- March 31, 2023 payment of vouchers 173330 to 173344 in the amount of \$4,830.16;
 - April 7, 2023 payment of vouchers 180000 to 180009 (numbering changed with new ERP system) in the amount of \$25,219.49 and electronic payments 900000 to 900002 in the amount of \$33,844.18.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

Vendor	\$	Description
Tyler Technologies, Inc	27,064.02	Tyler Disaster Recovery Service

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval