

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: February 7, 2023
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- January 13, 2023 payment of vouchers 172456 to 172530 in the amount of \$726,190.32 and electronic payments 902414 to 902443 in the amount of \$204,424.23 and wire payments of \$204,184.43;
 - January 20, 2023 payment of vouchers 172531 to 172619 in the amount of \$368,237.30 and electronic payments 902444 to 902473 in the amount of \$35,964.67;
 - January 27, 2023 payment of vouchers 172620 to 172681 in the amount of \$442,841.91 and electronic payments 902474 to 902481 in the amount of \$316,585.77 and wire payments of \$217,770.07.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

| Vendor | \$ | Description |
|---------------------------------|------------|---|
| Cascade Recreation Inc | 31,090.52 | Preserve Park Equipment |
| Reliable Electric Inc. | 56,833.75 | Library LED Lighting Retrofit |
| Stantec Consulting Services Inc | 34,357.25 | Professional Services - Deschutes River Flood Reduction |
| Stantec Consulting Services Inc | 30,031.57 | Professional Services – Pioneer Park Riparian Restoration |
| Tumwater Downtown Association | 20,000.00 | LTAC Support for Fireworks & Children's Activities |
| Pape Group Inc. | 32,297.12 | Replacement Air Compressor |
| WA Center for Performing Arts | 25,000.00 | Annual Payment for Capital Campaign |
| Sound Pacific Construction, LLC | 57,591.16 | 2022 Pedestrian Improvements PE#3 |
| City of Lacey | 163,257.00 | 2023 Animal Services M&O Admin Services Support |
| McDonald & Sons Ventures | 23,542.50 | Pre-Production Deposit of Irrigation Pump for Golf Course |
| WA ST Dept of Revenue | 38,911.75 | Monthly Excise Tax Remittance |
| LEOFF Health & Welfare Trust | 55,942.40 | Police Guild Medical Premiums |
| Shea Carr & Jewell Inc | 209,392.59 | Professional Services – Capitol Blvd/Israel to M Street Project |

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

4) Alternatives:

- ☐ Ratify the vouchers as proposed.
- ☐ Develop an alternative voucher review and approval process.

5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval
- C. Exhibit C – Payment of Vouchers – Review and Approval