

TO: City Council  
FROM: Michelle Sutherland, Administrative Services Director  
DATE: March 25, 2025  
SUBJECT: Resolution No. R2025-007 Commute Trip Reduction Plan Update

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1) Recommended Action:

Place Resolution No. R2025-007, Commute Trip Reduction Plan on the April 1, 2025, City Council consent agenda with a recommendation to adopt.

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2) Background:

The City of Tumwater adopted the Commute Trip Reduction Plan (R2008-012) on October 21, 2008, and implemented measures as required by the Washington State Commute Trip Reduction Law (RCW 70.94.527). The local CTR plan shall be updated at least once every four years, in order to establish new four-year targets and program strategies and update other elements as needed.

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3) Policy Support:

Strategic Priorities and Goals 2025-2026:

Be a Leader in Environmental Health and Sustainability

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4) Alternatives:

Send back to staff for changes.

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5) Fiscal Notes:

None

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6) Attachments:

A. R2025-007, CTR Four-Year Plan Update Resolution