

TO: City Council  
FROM: Troy Niemeyer, Finance Director  
DATE: August 19, 2025  
SUBJECT: Department of Enterprise Services (DES) Contract Usage Agreement

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1) Recommended Action:

Authorize the Mayor to sign the Contract Usage Agreement with the Department of Enterprise Services.

The agreement was recommended for approval on the consent calendar at the July 25, 2025 Budget and Finance Committee meeting.

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2) Background:

DES has requested an updated version of the Interlocal Agreement that allows the City to utilize the state contracting process. The primary changes are wording and staff contact information.

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3) Policy Support:

Be fiscally responsible and develop sustainable financial strategies.

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4) Alternatives:

☐ Do not renew the agreement.

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5) Fiscal Notes:

There is no immediate cost for this agreement. Utilizing the state contracting process can make the procurement process faster and more efficient, and can save the City money by using the purchasing power of the state.

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6) Attachments:

A. DES Contract Usage Agreement