

# MEETING MINUTES

TUMWATER CITY COUNCIL  
July 15, 2025



**CONVENE:** 7:00 p.m.

**PRESENT:** Mayor Debbie Sullivan and Councilmembers Peter Agabi, Joan Cathey, Leatta Dahlhoff, Angela Jefferson, Eileen Swarthout, and Kelly Von Holtz.

Excused: Michael Althausen

Staff: City Administrator Lisa Parks, Assistant City Administrator Kelly Adams, City Attorney Karen Kirkpatrick, Police Chief Jay Mason, Fire Chief Brian Hurley, Information Technology Director Lance Inman, Community Development Director Brad Medrud, Transportation & Engineering Director Brandon Hicks, Water Resources and Sustainability Director Dan Smith, Communications Manager Jason Wettstein, Communications Specialist Margo Bergendahl and City Clerk Melody Valiant.

**VOLUNTEER  
LYALL SMITH**

Mayor Sullivan announced the passing of Lyall Smith, a 32 year volunteer with Tumwater Fire Department. He gave his time for many years, inspired others to join fire service and many will remember him as the Santa on fire trucks that would go around to raise money and donations for the food bank each December throughout Tumwater neighborhoods. He most recently drove a fire truck in the 4<sup>th</sup> of July Parade. He will be missed by many and remembered for his years of service to the City.

**SPECIAL ITEMS:**

**PROCLAMATION:  
PURPLE HEART DAY,  
AUGUST 7, 2025**

Mayor Sullivan read a proclamation declaring August 7, 2025, as Purple Heart Day. The proclamation honors the bravery and sacrifice of military personnel who have been wounded or killed

in action and wishes to acknowledge veterans for their courage and show them the honor and support they have earned.

Mayor Sullivan presented two copies of the proclamation to Allen Acosta with the Military Order of the Purple Heart Chapter 407 and Jim Petterson, Combat Veteran who served in the 101<sup>st</sup> Airborne and received the purple heart bronze star and the air medal.

**PUBLIC COMMENT:** Public comment was given by resident Smith.

**CONSENT CALENDAR:**

- a. Approval of Minutes: City Council Work Session, May 27, 2025
- b. Approval of Minutes: City Council, July 1, 2025
- c. Payment of Vouchers
- d. Ordinance No. O2025-002 Renewing Puget Sound Energy Franchise Agreement
- e. Capital Area Regional Public Facilities District Board of Directors Appointment of Jeff Line and Ann Campbell
- f. Amended 5901 and 5917 Black Lake-Belmore SW 10 Percent Annexation Petitions (TUM-25-0453 and TUM-25-0454)

**MOTION:** **Councilmember Von Holtz, moved, seconded by Councilmember Dahlhoff, to approve the Consent Calendar as published. A voice vote approved the motion unanimously.**

**INTERLOCAL AGREEMENT WITH TCOMM911 FOR RADIO PROGRAMMING**

Chief Hurley presented an Interlocal Agreement with TCOMM911 for radio programming. Thurston County Emergency Network (TCERN) is a network of over 1,500 radios in Thurston County. One to two times a year, the radios need to have their software updated. Thurston County plans to have a dozen sites around the County. This agreement designates the Tumwater Fire Department Headquarters as one of those locations.

**MOTION:** **Councilmember Dahlhoff, moved, seconded by Councilmember Von Holtz, to approve the Interlocal Agreement with TCOMM911 for Radio Programming. A voice vote approved the motion unanimously.**

**INTERLOCAL AGREEMENT WITH TCOMM911 FOR**

Chief Hurley presented an Interlocal Agreement with TCOMM911 for station alert gateway hosting. Chief Hurley said that their current system is over 25 years old. A new digital alerting system will improve response times, increase situational awareness,

**STATION ALERT  
GATEWAY HOSTING**

health and wellness of staff as the alarms and lights gradually come on and are programmed to only alert appropriate staff and reliability and redundancy. This agreement allows the City to use the TCOMM911 gateway instead of having to purchase one for over \$50,000 which is a cost savings to the City.

**MOTION:**

**Councilmember Von Holtz, moved, seconded by Councilmember Swarthout, to approve the Interlocal Agreement with TCOMM911 for Station Alert Gateway Hosting. A voice vote approved the motion unanimously.**

**COMMITTEE  
REPORTS:**

**PUBLIC HEALTH &  
SAFETY:  
*Peter Agabi***

Councilmember Agabi recapped their last meeting held on July 8, 2025, where they discussed the School Resource Officer (SRO) contract with the School District. Councilmembers had some requested changes to the contract and the item will be come back for review at a future meeting.

**GENERAL  
GOVERNMENT:  
*Michael Althaus***

Councilmember Dahloff reporting for Councilmember Althaus who was excused recapped their last meeting held on July 9, 2025, including the Black Lake Belmore Annexation Petition Amendment that was on tonight's Consent Calendar. They also discussed the Comprehensive plan updates including a more in depth conversation on the Conservation plan which has recently been sent to Council to review.

**PUBLIC WORKS:  
*Eileen Swarthout***

Councilmember Swarthout reported that the next Public Works Committee meeting will be on July 17, 2025 and will include:

- Site Lease Agreement with T-Mobile for Telecommunications Equipment in Zone 4
- Interagency Agreement with Washington Department of Commerce for Washington Electric Vehicle Charging Program Closeout Update
- Fire Stations Solar and Battery Storage Feasibility Assessments Closeout Update

**BUDGET & FINANCE:  
*Debbie Sullivan***

Mayor Sullivan reported that the next Budget & Finance Committee meeting will be on July 25, 2025 and will include:

- Monthly Financial Update

- Department of Enterprise Services (DES) Contract Usage Agreement
- Ordinance O2025-012 Creating a Communications Department

**MAYOR/CITY  
ADMINISTRATOR'S  
REPORT:**

Administrator Parks talked about all the summer events that the Parks and Recreation department are coordinating including Screen on the Green, Summer Craft Concert Series and a River Walk Tour. Administrator Parks also reminded everyone that next Work Session will be hybrid.

Mayor Sullivan attended a change of command at JBLM for Colonel Kent Park a long time partner and supporter of the City. Mayor Sullivan thanked the staff and everyone involved in our 4<sup>th</sup> of July events including the Fireworks calling it a huge success.

**COUNCILMEMBER  
REPORTS:**

Councilmembers Agabi, Swarthout and Von Holtz reported on meetings and events attended. Councilmembers Cathey, Dahlhoff and Jefferson had no meetings to report on, but they talked about the 4<sup>th</sup> of July parade, Lyall Smith passing and checking in on elderly neighbors during the projected heat wave.

**ADJOURNMENT:**

**With there being no further business, Mayor Sullivan adjourned the meeting at 8:00 p.m.**

Prepared by Melody Valiant, City Clerk