

TO: City Council
FROM: Doug Sampson, Accounts Payable
DATE: August 19, 2025
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff are seeking City Council ratification of:

- July 14, 2025, payment of Eden vouchers 174631 to 174640 in the amount of \$4,870.00; payment of Enterprise vouchers 187220 to 187319 in the amount of \$872,322.97 and electronic payments 905864 to 905914 in the amount of \$831,536.88 and wire payments in the amount of \$324,938.53
 - July 25, 2025, payment of Eden vouchers 174641 to 174655 in the amount of \$2,315.58; payment of Enterprise vouchers 187320 to 187426 in the amount of \$988,645.44 and electronic payments 905915 to 905970 in the amount of \$1,026,760.61 and wire payments in the amount of \$335,460.68
 - August 01, 2025, payment of Eden vouchers 174656 to 174666 in the amount of \$1,500.52; payment of Enterprise vouchers 187427 to 187475 in the amount of \$460,731.40 and electronic payments 905971 to 905980 in the amount of \$9,996.00 and wire payments in the amount of \$76,726.25
 - August 08, 2025, payment of Eden vouchers 174667 to 174672 in the amount of \$1,469.63; payment of Enterprise vouchers 187476 to 187552 in the amount of \$250,449.27 and electronic payments 905981 to 906002 in the amount of \$60,821.35
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments* were:

Vendor		
CDW LLC	79,787.00	NCE M365 Bus Premium 6/14/2025 – 6/13/2026 qty 290
CITY OF TUMWATER	30,808.66	2" irrigation meter drop and connection; 209 Trosper Rd, I-5 Trosper
ICF JONES & STOKES	20,912.56	SPA Habitat Conservation Plan May 24-June 30 2025
TUMWATER SD #33	469,590.00	TSD Impact fees March, April, May 2025
BRUSH N' ROLL PAINTING CO	41,819.65	14688
DHM RESEARCH LLC	23,350.00	Community Priorities Survey work
FEHR & PEERS	32,238.70	June 2025 Transportation Master

Vendor		
		Plan & Impact Fees
MILES RESOURCES, LLC	58,100.00	Israel Linderson PED & Bike PE#8
NISQUALLY INDIAN TRIBE	38,930.88	June 2025 Inmate Incarcerations
RH2 ENGINEERING, INC	23,943.96	SE Reservoir May 2025
RH2 ENGINEERING, INC	20,402.23	SE Reservoir June 2025
RICE FERGUS MILLER INC	25,780.25	Architectural services thru 6/30/25 – T-2 Addition
SOUTH PUGET SOUND HABITAT FOR HUMANITY	128,693.30	Energize Thurston
TUMWATER 70 TH AVE LLC	155,401.63	75% Total reimbursement Velkommen DA PRPR 11
BOBBIE & AMANDA'S CLEANING SVC	25,048.02	Janitorial Services June 2025
CLARY LONGVIEW, LLC	67,165.72	2025 Ford F550 WRS-ops-sewer – Replacement
HDR ENGINEERING INC	23,802.25	Tumwater BLVD NB I-5 – June 2025
LOTT WASTEWATER ALLIANCE	645,822.67	June 2025 LOTT Fees
SHEA CARR & JEWELL, INC	44,885.81	2 nd Ave PED & Bike 5/31/25 thru 6/30/25
WA ST DEPT OF REVENUE	76,726.25	June Excise payment
WA ST DEPT OF L & I	186,619.62	L&I 2 nd QTR 2025
EMPLOYMENT SECURITY DEPARTMENT	70,355.58	2 nd QTR 2025 PFMLA
EMPLOYMENT SECURITY DEPARTMENT	24,645.61	2 nd QTR 2025 WALTC
HALEY & ALDRICH, INC	34,978.93	Environmental engineering services phase 2 work; former Olympia Brewery & Knoll Warehouse
THURS CO AUDITOR	53,028.32	2025 April special election
ACUSHNET COMPANY	43,303.66	Bundle Golf Balls

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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- 3) Policy Support:
- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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- 4) Alternatives:
- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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- 5) Fiscal Notes:
- The vouchers are for appropriated expenditures in the respective funds and departments.
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6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval
- C. Exhibit C – Payment of Vouchers – Review and Approval
- D. Exhibit D – Payment of Vouchers – Review and Approval