

# MEETING MINUTES

TUMWATER CITY COUNCIL WORK SESSION  
July 22, 2025



**CONVENE:** 6:00 p.m.

**PRESENT:** Mayor Debbie Sullivan and Councilmembers Peter Agabi, Michael Althaus, Joan Cathey, Leatta Dahlhoff, Angela Jefferson.

Excuse: Councilmembers Eileen Swarthout and Kelly Von Holtz.

Staff: City Administrator Lisa Parks, Assistant City Administrator Kelly Adams, City Attorney Karen Kirkpatrick, Community Development Director Brad Medrud, Finance Director Troy Niemeyer, Water Resources & Sustainability Director Dan Smith, Acting Deputy Chief Carlos Quiles, Sustainability Manager Alyssa Jones Wood, Deputy City Clerk Tracie Core.

Others: Dr. Wendy Fraser, Wendy Fraser Consulting

**2025  
COMPREHENSIVE  
PLAN UPDATE  
CLIMATE**

Manager Jones Wood shared a presentation on the Comprehensive Plan Update Climate briefly covering the recap on state requirements, what they heard from the public, how they incorporated feedback, and prioritization.

Councilmember Dahlhoff requested the opportunity for Councilmembers to meet with Manager Jones Wood and Director Medrud on the Conservation Element in the future.

**MAYOR/COUNCIL  
WORKING DYNAMICS  
REPORT**

Administrator Parks shared that Council has been working on the Strategic Planning Process. Administrator Parks introduced Dr. Fraser with Wendy Fraser Consulting who shared “Interview Themes and Suggested Next Steps,” which she compiled from her individual meetings with each Councilmember as part of the planning process.

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The following were the categories Dr. Fraser covered:

- Purpose and Roles
- Core Process
- Communication
- Interpersonal Dynamics
- Hopes for this Work
- Concerns for this Work
- What I heard from you- Council initial Ideas/topics to move forward
- Recommendations – Short Term and Long Term

Councilmembers shared comments and concerns they have moving forward and meeting again with Dr. Fraser in the future.

Mayor Sullivan requested feedback from Councilmembers on a date and time to meet in person for another work session with Dr. Fraser.

**MAYOR/CITY  
ADMINISTRATOR’S  
REPORT:**

Administrator Parks shared the following updates:

- A new Economic Development Coordinator, Gene Angel has been hired and will start next month.
- Firefighter/EMT Travis Lava earned the Outstanding Instructor Award from the South Sound Recruit Academy.
- Community members can now easily access information about the Paver Project on the City’s homepage.
- Tumwater Soccer Club hosted their 46<sup>th</sup> annual “Kick in the Grass Youth Soccer Tournament” that included 89 teams.

Mayor Sullivan reminded Council that they now have a three week recess and many staff will be taking vacation during the recess. Mayor Sullivan shared information about two upcoming events National Night Out and Brewfest. A list of locations for National Night out will be announced soon.

**ADJOURNMENT:**

**With there being no further business, Mayor Sullivan adjourned the meeting at 7:22 p.m.**

Prepared by Tracie Core, Deputy City Clerk