

TO: City Council
FROM: Doug Sampson, Accounting Technician
DATE: September 02, 2025
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff are seeking City Council ratification of:

- August 15, 2025, payment of Eden vouchers 174673 to 174677 in the amount of \$7,281.30; payment of Enterprise vouchers 187553 to 187638 in the amount of \$976,374.33 and electronic payments 906003 to 906045 in the amount of \$370,912.68 and wire payments in the amount of \$304,824.67
 - August 22, 2025, payment of Eden vouchers 174678 to 174682 in the amount of \$1,119.16; payment of Enterprise vouchers 187639 to 187690 in the amount of \$202,016.02 and electronic payments 906046 to 906083 in the amount of \$2,317,777.01 and wire payments in the amount of \$84,377.58
-

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments* were:

Vendor		
FEHR & PEERS	27,682.12	July 2025 Transportation Master Plan and Impact Fee
ICF JONES & STOKES INC	28,177.07	HCP Consultant July 1 – 25
STANTEC CONSULTING SVCS	29,557.49	Pioneer Park Restoration P 1 & 2
THURSTON COUNTY	68,495.42	2 nd QTR 2025 public defense services
TIME MANUFACTURING CO	148,868.99	Install New Lift – Sourcewell Contract 110421-TIM
BOBBIE & AMANDA'S CLEANING SVC	23,615.84	July janitorial services
CITY OF OLYMPIA	24,342.42	City of Olympia Vehicle maint July 2025
OLYMPIC FLIGHT MUSEUM	44,333.00	2025 LTAC full payout
SARE ELECTRIC	41,648.78	EV Fleet charging stations
CLARY LONGVIEW, LLC	55,139.83	2025 Ford F150 – WRS OPS
LAKE SIDE INDUSTRIES	1,556,332.74	PE#1 2025 Pavement maintenance
LOTT WASTEWATER ALLIANCE	636,022.51	July 2025 LOTT Fees
WA ST DEPT OF REVENUE	84,377.58	Sales use and excise tax July 2025

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

-
- 3) Policy Support:
- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
-

- 4) Alternatives:
- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
-

- 5) Fiscal Notes:
- The vouchers are for appropriated expenditures in the respective funds and departments.
-

- 6) Attachments:
- A. Exhibit A – Payment of Vouchers – Review and Approval
 - B. Exhibit B – Payment of Vouchers – Review and Approval