

TO: City Council  
FROM: Shelly Carter, Assistant Finance Director  
DATE: February 20, 2024  
SUBJECT: Payment of Vouchers

---

1) Recommended Action:

Staff is seeking City Council ratification of:

- February 02, 2024, payment of Eden vouchers 173859 to 173863 in the amount of \$754.83; and Enterprise vouchers 182480 to 182533 in the amount of \$196,249.21 and electronic payments 903917 to 903938 in the amount of \$720,330.25 and wire payments in the amount of \$1,192,983.00.
  - February 09, 2024, payment of Eden vouchers 173864 to 173866 in the amount of \$384.03; and Enterprise vouchers 182534 to 182606 in the amount of \$273,503.35 and electronic payments 903939 to 903960 in the amount of \$46,735.78.
- 

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request of the Assistant Finance Director. The most significant payments\* were:

Vendor		
Heritage Restoration	83,461.55	Brewmaster house restoration
BEN-KO-MATIC CO	611,124.70	Vactor 2100i Chassis
Bud Clary Ford/Hyundai	51,998.63	Ford F150 Lightning for Sewer OPS
Ron's Stump Removal	20,452.49	Removal of big leaf maple trees #'s 6, 7, 8 & 9
Thurston County Auditor	40,828.72	2023 Voter Registration
Thurston County	62,601.83	Qtr4 Thurston County Public Defense
Thurston County District Court	38,111.00	October, November & December Infraction Payments

\* Includes vouchers in excess of \$20,000, excluding routine utility payments.

---

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
  - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
- 

4) Alternatives:

- ☐ Ratify the vouchers as proposed.
  - ☐ Develop an alternative voucher review and approval process.
-

5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

---

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval