

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: April 16, 2024
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- April 12, 2024, payment of Eden vouchers 173957 to 173974 in the amount of \$324,456.02 and electronic payments 902972 to 902985 in the amount of \$165,864.92; and wire payments in the amount of \$235,708.12; and Enterprise vouchers 183099 to 183155 in the amount of \$721,957.09 and electronic payments 904157 to 904191 in the amount of \$122,849.45; and wire payments in the amount of \$5,991.36.
 - April 19, 2024, payment of Eden vouchers 173975 to 173980 in the amount of \$214,890.53; and Enterprise vouchers 183156 to 183222 in the amount of \$114,344.18 and electronic payments 904192 to 904207 in the amount of \$657,797.15; and wire payments in the amount of \$49,351.84.
 - April 26, 2024, payment of Eden vouchers 173981 to 174006 in the amount of \$232,554.84 and electronic payments 902986 to 902992 in the amount of \$72,000.71 and wire payments in the amount of \$227,945.19; and Enterprise vouchers 183223 to 183279 in the amount of \$1,082,964.44 and electronic payments 904208 to 904234 in the amount of \$227,275.32.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request of the Assistant Finance Director. The most significant payments* were:

Vendor		
HERITAGE RESTORATION, INC	115,311.62	BREWMASTERS HOUS RENOVATION – STRUCTURE DRAW 2
J.A. MORRIS CONSTRUCTION, LLC	36,558.65	PAY APP #2 TENANT IMPROVEMENT AT SPSCC
MCKINNEY'S APPLIANCE CENTER INC	27,490.85	T-1 APPLIANCES
SIMPLOT AB RETAIL, INC	22,577.31	ANNUAL GREENS FERTILITY PRODUCT
SOLID WASTE SYSTEMS, INC	404,491.44	SCHWARZE A9 MONSOON SWEEPER FOR WRS OPS
TYLER TECHNOLOGIES, INC	28,417.22	DISASTER RECOVERY CONTRACT 3/2024 – 3/2025
WA ST DEPARTMENT OF REVENUE	49,351.84	Sales and Use tax 3/1/24 – 3/31/24 and excise
CORE & MAIN LP	25,435.83	NEPTUNE ANNUAL MAINTENANCE CONTRTACTS 23-85
LOTT WASTEWATER ALLIANCE	641,003.75	MARCH 2024 LOTT FEES

Vendor		
AWC EMPLOYEE BENEFIT TRUST	143,316.10	APRIL COLL FOR MAY PREMIUMS
ACTIVE CONSTRUCTION, INC	589,746.85	PE NO.15 – I-5/TROSPER ROAD/CAPITOL BLVD RECONFIG
NISQUALLY INDIAN TRIBE	25,683.00	INCARCERATION FEES, MARCH 2024
ONLINE SOLUTIONS	21,270.60	ANNUAL BILLING, USER SUBS 8/1/24-7/31/25
TCF ARCHITECTURE, PLLC	207,524.30	TCF ARCHITECTURE – CITY OPS AND MAINT.
CAROLLO ENGINEERS, INC	33,389.02	SOURCE DEV PLANNING PHASE 1
CENTRALSQUARE TECH, LLC	38,178.90	ANNUAL MAINT FEE, GIS WEB, WORK, GIS DESKTOP
LEOFF HEALTH & WELFARE TRUST	54,078.05	APRIL COLL FOR MAY PREMS POL MD

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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- 3) Policy Support:
- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

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- 4) Alternatives:
- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.

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- 5) Fiscal Notes:
- The vouchers are for appropriated expenditures in the respective funds and departments.

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- 6) Attachments:
- A. Exhibit A – Payment of Vouchers – Review and Approval
 - B. Exhibit B – Payment of Vouchers – Review and Approval
 - C. Exhibit C – Payment of Vouchers – Review and Approval