

TO: City Council
 FROM: Shelly Carter, Deputy Finance Director
 DATE: April 01, 2025
 SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff are seeking City Council ratification of:

- March 14, 2025, payment of Eden vouchers 174481 to 174500 in the amount of \$4,117.85; payment of Enterprise vouchers 186093 to 186175 in the amount of \$679,731.18 and electronic payments 905375 to 905410 in the amount of \$239,605.60 and wire payments in the amount of \$273,208.59
- March 21, 2025, payment of Eden vouchers 174501 to 174508 in the amount of \$1,279.58; payment of Enterprise vouchers 186176 to 186251 in the amount of \$727,925.44 and electronic payments 905411 to 905437 in the amount of \$842,122.29

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments* were:

Vendor		
INTERNAL REVENUE SERVICE	271,848.35	Feb collections paid 3.10.2025
HERITAGE RESTORATION, INC	31,993.27	Final invoice for structure repair – Brewmaster’s house
OLYMPIA TUMWATER FOUNDATION	60,000.00	Historical services contract for 2024
SEA WESTERN, INC	33,452.29	Bunker gear Cogdill, Cloudsdale, McLean, Reynolds
HALEY & ALDRICH, INC	22,711.61	July 1 – July 26, 2024 Olympia brewery and Knoll warehouse
HALEY & ALDRICH, INC	59,300.00	July 27 – Sept 27, 2024 Olympia brewery and Knoll warehouse
HALEY & ALDRICH, INC	49,388.94	Sept 28 – Oct 25, 2024 Olympia brewery and Knoll warehouse
BARKER RINKER SEACAT ARCHITECTURE	25,835.64	Community center study services thru 2/28/25
ICF JONES & STOKES, INC	69,090.89	Bush Prairie HCP phase 4 9/1/24 – 2/28/25
MILES RESOURCES, LLC	72,873.44	PE#6 Israel Linderson PED & Bike
HDR ENGINEERING INC	55,867.18	Old HWY 99 & 79 th Ave RAB 1/26/25 – 2/22/25
LOTT WASTEWATER ALLIANCE	693,790.11	FEB 2025 LOTT fees

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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- 3) Policy Support:
- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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- 4) Alternatives:
- Ratify the vouchers as proposed.
 - Develop an alternative voucher review and approval process.
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- 5) Fiscal Notes:
The vouchers are for appropriated expenditures in the respective funds and departments.
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- 6) Attachments:
- A. Exhibit A – Payment of Vouchers – Review and Approval
 - B. Exhibit B – Payment of Vouchers – Review and Approval