

**Tumwater Fire Department
Lateral Fire Prevention Officer Exam Plan and Process
(Open to internal and external candidates)**

Posting 7/12/2024— Closing 7/26/2024 at 5:00 p.m.

Phase 1 – Application Review by Subject Matter Experts for minimum qualifications.

1. High School graduation or GED certificate, and;
2. Two years full time experience as a firefighter
3. Completion of Department approved firefighter training to include an approved fire academy and Firefighter 1 & 2 certification, and;

Training/Licenses/Certifications:

1. A valid Washington state driver's license is required;
2. Current Emergency Medical Technician certification

Phase 2 – Oral Board – Week of 8/12/2024

Qualified candidates invited to an oral board interview – 30 minutes each, about ten questions.

- Three interviewers – consensus scoring
- Dimensions Rated:
 - Communication Skills (25%)
 - Compassion/Service Orientation (25%)
 - Critical Thinking/Problem Solving (25%)
 - Working with the Public (25%)
- 70% minimum passing score
- Candidates ranked on eligibility list
- Veteran's Preference Points added to final score

Civil Service Commission – 9/12/2024

Chief's Interview Planned Completion –Mid September

Conditional Offers Planned By – Late September