

<p>Key Messages</p> <p>Jan. - June 2022</p>	<ul style="list-style-type: none"> • The Regional Fire Authority (RFA) Planning Committee is advisory to the City Councils of Olympia and Tumwater. • The RFA Planning Committee is comprised of 3 elected officials from each City Council. • The RFA Planning Committee is tasked with developing an RFA Plan, which, if approved by both jurisdictions, will be submitted to the voters of both cities. • The Planning Committee began working in March 2021. • The Planning Committee will work closely with the Olympia and Tumwater City Councils in developing the RFA Plan, reporting to these legislative bodies as recommendations are developed. • Public outreach is an important and required part of the RFA planning process. • A timetable for the process has not been set; if discussions are successful, it is anticipated the measure will be placed before the voters for approval sometime in 2023.
<p>Audiences</p>	<p>Internal:</p> <ul style="list-style-type: none"> • City Councils – Olympia and Tumwater. • Employees of Olympia and Tumwater fire departments. <p>External:</p> <ul style="list-style-type: none"> • Residents and businesses within the proposed RFA boundaries. • Local media (I.e., the Olympian, radio, tv, etc.). • Emergency service providers. • Cities, Tribal governments within the proposed RFA boundaries.
<p>Strategy</p>	<ul style="list-style-type: none"> • Provide regular, balanced, accurate, high-level information to the City Councils to enable them to quickly stay informed on project status and next steps. • Ensure an opportunity for two-way input – information out from the Planning Committee and information and feedback in--to and from all primary and secondary audiences. • Progress should be transparent. Project schedule, status, meeting agendas, meeting summaries, meeting materials should be posted on the website unless otherwise directed.

Tactics	<ul style="list-style-type: none">• Host a website with an overview of the role of the Planning Committee, FAQs, Proposed Boundary Map, Planning Committee Meeting agendas, and minutes. Link to website on homepage of both jurisdictions.<ul style="list-style-type: none">○ Public can submit comments/questions by email via the website. Comments are reported monthly to the Planning Committee.• Bi-monthly verbal updates to City Council.• Two series of online open houses for community input /education (during plan development).<ul style="list-style-type: none">○ Timing TBD• Additional presentations: City of Lacey, service clubs as requested.• Press releases/ media outreach as milestones reached.• Departmental newsletters.• Outreach with community groups, business organizations, etc.• Informational briefings for any contract service agencies.
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