

MEETING MINUTES

TUMWATER CIVIL SERVICE COMMISSION
SEPTEMBER 11, 2025



- CONVENE:** 5:30 p.m.
- PRESENT:** Chair Blake Chard, Commissioner Wendy Moudy, Commissioner Pat Schneider
- Staff: Secretary/Chief Examiner Michelle Sutherland, Police Chief Jay Mason, Fire Chief Brian Hurley, Deputy Fire Chief Shawn Crimmins
- APPROVAL OF MINUTES:** **Commissioner Chard moved, seconded by Commissioner Moudy, to approve the minutes of August 14, 2025, as presented. A voice vote approved the motion.**
- STATUS OF ELIGIBILITY LISTS:** Chief Examiner Sutherland reviewed the status of the eligibility lists. Active continuous lists for police and fire remain effective. There were no other changes to the lists.
- APPROVAL OF ENTRY LEVEL POLICE ELIGIBILITY LIST:** Chief Examiner Sutherland requested to approve the Entry Level Police Eligibility List.
- MOTION:** **Commissioner Schneider moved, seconded by Commissioner Moudy, to approve the Entry Level Police Officer Eligibility List as presented. Motion carried unanimously.**
- DISCUSSION ITEM - FIRE DEPARTMENT CONTINUOUS LISTS:** Chief Examiner Sutherland presented the plan for the Fire Department to discontinue the continuous eligibility lists for Lateral Firefighter, Lateral Paramedic, and Entry-Level Paramedic, and move forward with standard dated eligibility lists.

**APPROVAL OF
POLICE DEPUTY
CHIEF ELIGIBILITY
LIST:**

Chief Examiner Sutherland requested to approve the Police Deputy Chief eligibility list.

MOTION:

Commissioner Moudy moved, seconded by Commissioner Schneider, to approve the Police Deputy Chief Exam Plan. Motion carried unanimously.

**APPROVAL OF
POLICE SERVICES
SPECIALIST I
ELIGIBILITY LIST:**

Chief Examiner Sutherland requested to approve the Police Services Specialist I eligibility list.

MOTION:

Commissioner Schneider moved, seconded by Commissioner Moudy, to approve the Police Services Specialist I Eligibility List. Motion carried unanimously.

**NEXT MEETING
DATE:**

The next meeting is scheduled on Thursday, November 13, 2025.

UPDATES:

Updates on their respective departments were given by Police Chief Mason and Fire Chief Hurley.

ADJOURNMENT:

With there being no further business, Chair Chard adjourned the meeting at 5:52 p.m.

Prepared by Michelle Sutherland, Secretary/Examiner.