

# MEETING MINUTES

TUMWATER PUBLIC WORKS COMMITTEE  
September 4, 2025



**CONVENE:** 8:00 a.m.

**PRESENT:** Chair Eileen Swarthout, Councilmembers Michael Althausen and Angela Jefferson

Staff: City Administrator Lisa Parks, Finance Director Troy Niemeyer, Transportation & Engineering Director Brandon Hicks, City Attorney Karen Kirkpatrick, Communications Specialist Marnie McGrath, Transportation & Engineering Assistant Director Jeff Cook, City Engineer Bill Lindauer, Capital Projects Manager Jared Verhey and Administrative Assistant Kelly Quiroz

**SERVICE PROVIDER  
AGREEMENT WITH  
HDR ENGINEERING  
FOR THE OLD HWY 99  
& 79<sup>TH</sup> AVE  
ROUNABOUT  
AMENDMENT NO. 2:**

Manager Verhey updated the committee on the Service Provider Agreement with HDR Engineering for the Old Hwy 99 & 79<sup>th</sup> Ave Roundabout Design. The project will include a roundabout and frontage improvements in preparation for the future Public Works Facility and Trails End Park. The second amendment for the agreement includes extending the project timeline, design changes, stormwater revisions, utility coordination/design, retaining wall design, and coordination with the Port of Olympia. The proposed amendment will increase the project budget by \$122,266.05 to a total of \$857,266.05.

**MOTION:** Councilmember Jefferson moved, seconded by Councilmember Althausen to place the Service Provider Agreement Amendment No. 2 with HDR for the Old Hwy 99 & 79th Avenue Roundabout Design on the September 16, 2025, City Council consent calendar with a recommendation to approve and authorize the Mayor to sign. A voice vote approved the motion unanimously.

**SERVICE PROVIDER  
AGREEMENT WITH  
ROBERT W. DROLL  
LANDSCAPE  
ARCHITECT, P.S. FOR  
THE TRAILS END  
PARK MASTER PLAN  
AMENDMENT NO. 2:**

Manager Verhey updated the committee on the Service Provider Agreement with Robert W. Droll for the Trails End Park Master Plan. Amendment No. 2. The first phase of the Master Plan completed in 2024 identified a rough layout for the park and amenities, including a play area and pedestrian trails. The second phase is for design services. This project was included in the 2024-2029 Capital Facility Plan and is funded through the Metropolitan Park District Funds. The proposed amendment will extend the agreement until December 31, 2007, and increase the total to \$286,249.00.

**MOTION:**

**Councilmember Jefferson moved, seconded by Councilmember Althausser to place the Service Provider Agreement Amendment No. 2 with Robert W. Droll Landscape Architect, P.S. for the Trails End Park project on the September 16, 2025, City Council consent calendar with a recommendation to approve and authorize the Mayor to sign. A voice vote approved the motion unanimously.**

**ADJOURNMENT:**

**With there being no further business, Chair Swarthout adjourned the meeting at 8:15 p.m.**

Prepared by Kelly Quiroz, Administrative Assistant