

TO: City Council
FROM: Jared Verhey, Capital Projects Manager
DATE: September 16, 2025
SUBJECT: Service Provider Agreement with Robert W. Droll Landscape Architect for the Trails End Park Master Plan Design Amendment No. 2

1) Recommended Action:

Authorize the Mayor to sign the Service Provider Agreement Amendment No. 2 with Robert W. Droll Landscape Architect for the Trails End Park Master Plan Design.

The agreement was recommended for approval on the consent calendar at the September 4, 2025 Public Works Committee meeting.

2) Background:

The planned Trails End Park develops a neighborhood park east of the future Public Works Facility. The planned park contains play structures, shelters, restroom, walking paths, active recreation/open space turf areas, basketball, pump track, and pickleball facilities. The site will also maintain several natural areas and provide interpretive signage along ADA pathways.

Robert W. Droll Landscape Architect, P.S. (RWD) provided park design alternatives to City Staff, City of Tumwater Board of Parks and Recreation Commission and the public for determining a preferred park design as part of the original service provider agreement. This second amendment reflects the design efforts for RWD to provide the plans, specifications and cost estimate for the planned Trails End Park.

This supplement will increase the original contract maximum amount payable from \$38,104 to \$286,249, an increase of \$248,145.

3) Policy Support:

A. Build a Community Recognized for Quality Compassion and Humanity

4) Alternatives:

☐ Do not sign the supplemental agreement

5) Fiscal Notes:

The complete park development is included in the 2024-2029 Capital Facility Plan. The park is identified as General Governmental Project GG-07, Trails End Park. The project is being funded with Metropolitan Park District funds.

6) Attachments:

- A. Service Provider Agreement
- B. Original Agreement