

TO: City Council  
FROM: Doug Sampson, Accounting Technician  
DATE: September 16, 2025  
SUBJECT: Payment of Vouchers

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1) Recommended Action:

Staff are seeking City Council ratification of:

- August 29, 2025, payment of Eden vouchers 174683 to 174696 in the amount of \$4,480.14; payment of Enterprise vouchers 187691 to 187741 in the amount of \$327,386.92 and electronic payments 906084 to 906107 in the amount of \$113,535.65 and wire payments in the amount of \$290,038.63
  - September 05, 2025, payment of Eden vouchers 174697 to 174705 in the amount of \$3,000.07; payment of Enterprise vouchers 187742 to 187800 in the amount of \$474,489.41 and electronic payments 906108 to 906136 in the amount of \$315,318.50
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments\* were:

Vendor		
Materials Testing & Consulting INC	20,095.00	MTC, 2025 Pavement Maintenance
Visitor & Convention Bureau of Thurston Co	43,825.00	2025 LTAC Full payout
CDW LLC	55,781.88	Darktrace 4 <sup>th</sup> year out of 4
CDW LLC	21,276.31	Ninja advance remote access Renewal
Chehalis Sheet Metal & Roofing	20,462.34	A/C Replacement in City Hall Server Room
Emergency Vehicle Solutions LLC	34,035.45	Upfitting Patrol Vehicle 25-222
Emergency Vehicle Solutions LLC	34,035.45	Upfitting Patrol Vehicle 25-221
Emergency Vehicle Solutions LLC	34,035.45	Upfitting Patrol Vehicle 25-224
Emergency Vehicle Solutions LLC	36,064.65	Upfitting Patrol Vehicle 25-1233
Nisqually Indian Tribe	29,713.60	Inmate incarceration fees (JULY 2025)
Clary Longview, LLC	57,095.36	2025 Ford F150 Crew Cab Replacement Fire
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Clary Longview, LLC	53,410.85	2025 Ford F250 Replacement WRS

Vendor		
		Ops
Clary Longview, LLC	56,919.76	2025 Ford F150 New - Facilities

\* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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- 3) Policy Support:
- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
  - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

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- 4) Alternatives:
- ☐ Ratify the vouchers as proposed.
  - ☐ Develop an alternative voucher review and approval process.

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- 5) Fiscal Notes:  
The vouchers are for appropriated expenditures in the respective funds and departments.

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- 6) Attachments:
- A. Exhibit A – Payment of Vouchers – Review and Approval
  - B. Exhibit B – Payment of Vouchers – Review and Approval