

TO: Civil Service Commission
FROM: Juliann McGarva, Chief Examiner
DATE: 7/13/2023
SUBJECT: Civil Service Exam Update for PSSI

1) Recommended Action:

Approve the previously accepted Police Services Specialist I exam as an active Continuous recruitment.

2) Background:

We have gone through the recruitment process three times but have not been successful with hiring for the position. Rather than continuing to create a new exam plan and bring it back to the Commission, we would like to make it an active continuous recruitment. Currently the position is been put on hold by the Executive Management, but we would like to be prepared to move quickly once that hold has been released.

3) Alternatives:

- ☐ Reject the request to change and continue to bring a new exam plan to the Commission at a later date.
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4) Attachments:

A. Police Services Specialist Exam Plan