

TO: City Council  
FROM: Brad Medrud, Planning Manager  
DATE: January 16, 2024  
SUBJECT: Contract with the State Department of Commerce for the 2025 Comprehensive Plan Periodic Update Middle Housing Planning Grant

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1) Recommended Action:

Authorize the Mayor to sign the contract with the State Department of Commerce for the 2025 Comprehensive Plan Periodic Update Middle Housing Planning Grant.

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2) Background:

On a ten-year cycle, the City is required to conduct a Growth Management Act periodic update of its Comprehensive Plan and related development regulations. For the current cycle, the City is required to complete work on the periodic update by June 30, 2025.

The State Department of Commerce Middle Housing Planning Grant allocation is \$75,000. The grant would allow the City to hire consultants to assist with the state requirement to prepare amendments to the City's development code to support middle housing as part of the 2025 Comprehensive Plan and Development Code periodic update.

On January 10, 2024, the General Government Committee placed the contract on the consent calendar for the City Council's January 16, 2024 meeting.

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3) Policy Support:

Goal LU-1: Ensure the Land Use Element is implementable and coordinated with all applicable City plans and the plans of other jurisdictions in the Thurston region.

Policy LU-1.14 Coordinate the Land Use Element with the strategies in the most recent version of the Thurston Climate Mitigation Plan.

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4) Alternatives:

☐ Remove from the consent calendar, amend, and approve.

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5) Fiscal Notes:

The State Department of Commerce grant is for \$75,000 and will support work as part of the 2025 Development Code periodic update. There is no City match for this grant.

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6) Attachments:

A. Contract – Middle Housing Planning Grant