

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: June 6, 2023
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- May 12, 2023 payment of Eden vouchers 173412 to 173429 in the amount of \$296,319.60 and electronic payments 902742 to 902754 in the amount of \$151,398.91 and wire payments of \$206,260.34; and Munis vouchers 180299 to 180396 in the amount of \$510,213.39 and electronic payments 903137 to 903161 in the amount of \$322,355.78;
 - May 26, 2023 payment of Eden vouchers 173430 to 173453 in the amount of \$183,630.00 and electronic payments 902755 to 902762 in the amount of \$70,157.57 and wire payments of \$211,207.51; and Munis vouchers 180397 to 180481 in the amount of \$2,183,753.66 and electronic payments 903162 to 903190 in the amount of \$209,390.61.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

Vendor	\$	Description
Garland/DBS, Inc	108,821.10	Tumwater Historical Park Roof Replacement PE#1
Homestreet Electric LLC	38,233.87	75% completion of EV Stations
ICF Jones & Stokes, Inc	28,213.60	Professional Services 3/1 to 3/31/23 – Bush Prairie Habitat Conservation Plan Phase 2
Simplot AB Retail, Inc	20,034.69	Golf Course Maint. Supplies
Thurston County	56,620.21	Qtr1 2023 Indigent Defense
WSP USA Inc	32,941.33	Professional Services through 3/31/23 – Inspection of Transportation and Water items
Bobbi & Amanda's Cleaning Svc	21,041.65	April Janitorial Services – Parks Facilities
Clary Longview, LLC	218,751.20	4 Police & 1 TED Ops replacement vehicles
Together!	25,770.75	April 2023 billing for Community Schools Program
AWC Employee Benefit Trust	137,017.06	June Premiums
Active Construction, Inc	1,147,726.63	I5/Trosper/Capitol PE#4
Cascade Recreation Inc	31,398.07	Preserve Park PE#5

Vendor	\$	Description
Core & Main LP	60,695.85	Water Meters Inventory
LOTT Wastewater Alliance	575,388.56	April LOTT Fees Collected
Tapani Inc	34,814.82	Preserve Park PE#4
Visitor & Convention Bureau of Thur	36,300.00	LTAC Funding – Experience Olympia & Beyond
WA St Dept of Transportation	27,679.41	I5/Trosper Fiber Repair
LEOFF Health & Welfare Trust	56,633.05	June Premiums for Police Guild
Shea Carr & Jewell, Inc.	61,185.05	Professional Services 4/2 to 4/29/23 – Capitol/Israel to M Street Design

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

4) Alternatives:

- ☐ Ratify the vouchers as proposed.
- ☐ Develop an alternative voucher review and approval process.

5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval