

TO: General Government Committee
FROM: Brad Medrud, Planning Manager
DATE: April 13, 2022
SUBJECT: Urban Forestry Management Plan – Landscaping Regulation Update, Scope of Work

1) Recommended Action:

Review attached memorandum and be prepared to discuss.

2) Background:

The next step in the implementation of the *Urban Forestry Management Plan* is the preparation of an update to the City's landscaping regulations. The process will involve hiring a consultant to work with staff, stakeholders, and the Tree Board, Planning Commission, and City Council to update the City's landscaping regulations (Tumwater Municipal Code (TMC) 18.47 *Landscaping*), as well as review and update other relevant regulations, plans, and handouts.

The attached draft scope of work for the consultant will be included in a Request for Proposals (RFP) that the City will be issuing for a consultant to work on the regulation update.

3) Policy Support:

Conservation Element Policy C-1.1: Protect the ecological integrity of the natural environment while allowing for compatible growth and development.

Land Use Element Implementation Policy 16: Implement the Urban Forestry Management Plan through the municipal code, Development Guidelines, City employee processes, and community education and engagement.

4) Alternatives:

None.

5) Fiscal Notes:

Although City staff time is internally supported, the funding for the consultant is suggested to come from the Permit Reserve Fund. A budget amendment would be required at year's end. These funds are collected to support permit review activity, such as compliance with landscaping requirements. There are ample funds to pay for this project.

6) Attachment:

A. *Urban Forestry Management Plan – Landscaping Regulation Update Scope of Work Memorandum*