

TO: City Council  
FROM: Shelly Carter, Assistant Finance Director  
DATE: January 17, 2023  
SUBJECT: Payment of Vouchers

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1) Recommended Action:

Staff is seeking City Council ratification of:

- December 02, 2022 payment of vouchers 172096 to 172159 in the amount of \$324,785.21 and electronic payments 902290 to 902307 in the amount of \$45,701.84;
  - December 09, 2022 payment of vouchers 172160 to 172211 in the amount of \$128,459.84 and electronic payments 902308 to 902323 in the amount of \$161,255.85;
  - December 16, 2022 payment of vouchers 172212 to 172316 in the amount of \$1,065,396.34 and electronic payments 902324 to 902355 in the amount of \$188,355.69 and wire payments of \$247,946.28;
  - December 30, 2022 payment of vouchers 172317 to 172398 in the amount of \$492,096.20 and electronic payments 902356 to 902389 in the amount of \$203,747.56 and wire payments of \$193,029.24;
  - January 16, 2023 payment of vouchers 172399 to 172452 in the amount of \$1,135,331.93 and electronic payments 902390 to 9023413 in the amount of \$188,355.69.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments\* were:

Vendor	\$	Description
Acushnet Company	38,455.20	Golf Pro Shop Inventory
Cascade Recreation Inc	37,088.20	Preserve Park Equipment PE#1
City of Olympia	43,040.00	BiAnnual billing for Mark Noble Fire Training Center per Interlocal Agreement
Shalimar Suites LLC	29,084.52	Relocation Assistance Claim #2 – Capitol/Trosper Intersection Project
Sound Pacific Construction LLC	71,708.14	PE#2 2022 Pedestrian Improvements Project
Core & Main	21,314.18	Neptune Meter Equipment & Mobile Data Collector
Shea Carr & Jewell Inc	100,242.17	Capitol/Israel/M Street Project – Professional Services 10/30 to 11/26/22
Interfaith Works	50,000.00	SPRUNG Shelter for Affordable Housing
South Puget Sound Habitat	120,000.00	Affordable Housing Project – construction, survey, demo, sewer. etc.

Vendor	\$	Description
Thurston County	390,000.00	Additional deposit for appraisal – Capitol & Trosper Intersection Project
Washington Roofing Solutions	28,948.52	Golf Proshop Portico Repair
AWC Employee Benefit Trust	135,733.56	Medical/Dental/Vision Monthly Premiums
KBH Construction	56,660.50	Barclift & Tumwater Hill Parks Project PE# 3
Nisqually Indian Tribe	20,120.00	November Bookings & Incarceration Costs
LEOFF Health & Welfare Trust	55,942.40	Police Guild Medical Premiums – January
Tyler Technologies, Inc	27,064.02	Tyler System Management Support Nov'22 to Nov'23
Thurston County	24,944.52	SHB 1406 Affordable Housing Taxes
Assoc of WA Cities	54,513.77	AWC City Membership and Worker's Comp Retro
Olympic Region Clean	22,637.45	Per Capita Assessment 2023
WA Cities Insurance Authority	944,126.00	WCIA Insurance Premiums 2023

\* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
- ☐ Develop an alternative voucher review and approval process.

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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

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6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval
- C. Exhibit C – Payment of Vouchers – Review and Approval
- D. Exhibit D – Payment of Vouchers – Review and Approval
- E. Exhibit E – Payment of Vouchers – Review and Approval