

TO: City Council
FROM: John Doan, City Administrator
DATE: January 17, 2023
SUBJECT: 2023 City Council Meeting Schedule and Summer Recess

1) Recommended Action:

Pass a motion approving the 2023 City Council meeting schedule and Summer Recess. This includes canceling the April 25th Worksession, July 4th Regular Council meeting, November 23rd Public Works Committee, and December 26th Worksession. Due to the primary and general election, reschedule Tuesday, August 1st to Monday, July 31st, and Tuesday, November 7th to Monday, November 6th, and schedule Summer Recess for the last two full weeks in August, starting August 14th.

2) Background:

Council Rules Section 3.3 states: the Council will generally not schedule regular meetings, worksessions, and committee meetings during two weeks of August of each year. Staff recommends the last two weeks which would result in no Council/Committee meetings for three weeks because of the 5th Tuesday in that month. Deciding the break at this time allows staff to adjust project deadlines according to available meeting dates and vacation scheduling by elected officials, Thurston Community Media, and City staff.

Council Rules Section 3.2 states: regular Meetings which fall on a primary or general election day may be moved to the Monday immediately prior at the discretion of the Mayor.

3) Policy Support:

VISION | MISSION | BELIEFS

Our Mission:

In active partnership with our community, we provide courageous leadership and essential municipal services to cultivate a prosperous economy, a healthy natural environment, vibrant neighborhoods, and a supportive social fabric.

4) Alternatives:

- ☐ Schedule Summer Recess for the first two weeks of August.
 - ☐ Do not cancel or reschedule the meetings
 - ☐ Some other course of action
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5) Fiscal Notes:

There is no fiscal impact determining the meeting schedule and summer recess.

6) Attachments:

None.