

TO: City Council  
FROM: Jon Weiks, Chief of Police  
DATE: January 17, 2023  
SUBJECT: Service Provider Agreement with Summit Towing for Towing Services Amendment 3

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1) Recommended Action:

Authorization for the Mayor to sign the Service Provider Agreement with Summit Towing for Towing Services Amendment 3.

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2) Background:

Our current towing contract (2<sup>nd</sup> Amendment) with Summit Towing expired on December 31, 2022. This 3<sup>rd</sup> Amendment adjusts the towing rates for 2023, which will provide us the time necessary to run a full competitive bid process for 2024-2026.

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3) Policy Support:

2023-2024 Strategic Priority: *"Provide and Sustain Quality Public Safety Services"*

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4) Alternatives:

The City operates without a towing contract until a competitive bid process can be completed (approximately 3 months).

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5) Fiscal Notes:

There are nine different type of fees associated with the towing contract. Four fees are increasing, three fees are decreasing, and two are staying the same. The cost for towing services is circumstance dependent.

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6) Attachments:

- A. 2016-2018 Tow Contract
- B. 2019-2021 First Amendment
- C. 2022 Second Amendment
- D. 2023 Third Amendment