

TO: General Government Committee
FROM: Brad Medrud, Deputy Community Development Director
DATE: April 15, 2025
SUBJECT: First Amendment to the Contract with the Washington State Department of Commerce for the 2025 Comprehensive Plan GMA Periodic Update Grant

1) Recommended Action:

Place the First Amendment to the Contract with the Washington State Department of Commerce for the 2025 Comprehensive Plan Periodic Update GMA Periodic Update Grant on the April 15, 2025 Council consent calendar with a recommendation to approve and authorize the Mayor to sign.

2) Background:

On a ten-year cycle, the City is required to conduct a Growth Management Act periodic update of its Comprehensive Plan and related development regulations.

The Washington State Department of Commerce GMA Periodic Update Planning Grant allocation is \$125,000. The grant has allowed the City to hire consultants to assist with the state requirement to prepare and update the Transportation Plan as part of the 2025 Comprehensive Plan periodic update, and start work on the Economic Development Plan, which is not a state requirement.

The first amendment would amend the scope of work the City is required to complete to reflect the new periodic update due date of December 31, 2025, and the contract completion date of June 30, 2025, and shift funding of \$12,500 towards the Transportation Plan update.

3) Policy Support:

Goal LU-1: Ensure the Land Use Element is implementable and coordinated with all applicable City plans and the plans of other jurisdictions in the Thurston region.

Policy LU-1.14 Coordinate the Land Use Element with the strategies in the most recent version of the Thurston Climate Mitigation Plan.

4) Alternatives:

☐ None.

5) Fiscal Notes:

The total Washington State Department of Commerce grant allocation is \$125,000. There is no City match for this grant.

6) Attachments:

- A. First Amendment – GMA Periodic Update Grant
- B. Contract – GMA Periodic Update Grant