

TO: General Government Committee
FROM: Chris Graham, Facilities Manager
DATE: April 15, 2025
SUBJECT: Service Provider Agreement with Bobbie & Amanda's Cleaning Service for Janitorial Services

1) Recommended Action:

Place the Service Provider Agreement with Bobbie & Amanda's Cleaning Service for Janitorial Services on the April 15, 2025, Council consent calendar with a recommendation to approve and authorize the Mayor to sign.

2) Background:

With the expiration of the previous contract for Janitorial Services, the City went through a competitive Request for Proposal (RFP) process and obtained proposals from 10 different janitorial service providers. A panel of four employees independently scored the proposals, and the highest-scoring service provider—Bobbie and Amanda's Cleaning Service—was chosen. This service provider agreement covers the period of April 1, 2025 to March 31, 2028.

3) Policy Support:

Refine and Sustain a Great Organization:

- Be good stewards of public funds by following sustainable financial strategies.
 - Create a dynamic culture of Diversity, Equity, Inclusion, and Belonging.
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4) Alternatives:

- ☐ Recommend changes to service provider agreement.
 - ☐ Do not recommend support for approval of service provider agreement.
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5) Fiscal Notes:

Year 1: \$266,097.
Year 2: \$272,311.
Year 3: \$278,712.

6) Attachments:

- A. Service Provider Agreement with Bobbie & Amanda's Cleaning Service for Janitorial Services