

TO: City Council
FROM: John Doan, City Administrator
DATE: February 22, 2022
SUBJECT: Council Rules

1) Recommended Action:

Discuss potential changes to the Council rules.

2) Background:

The Council rules establish the procedures and norms for Council meetings, Council activities, and interpersonal relations between Council and Council and staff. The rules were first adopted in 2012 and have been amended regularly since then, most recently in 2020. The attached version includes proposed changes from the City Attorney to address virtual and hybrid meetings and other minor adjustments.

At the retreat, the Council identified the following as Operating Agreements:

- *Assume positive intent
- *Create space for other voices
- *Be aware of your body language
- *Risk being honest
- *Respect each other
- *Go to the person

The Council can decide whether to include these agreements as overarching direction in the rules.

3) Policy Support:

Strategic Priority: *"Refine and Sustain a Great Organization."*

4) Alternatives:

This discussion will result in potential alternatives.

5) Fiscal Notes:

There is no anticipated cost to amendment of the rules.

6) Attachments:

A. Council Rules - redline - 2.8.22