

TO: City Council
FROM: Doug Sampson, Accounting Technician
DATE: December 16, 2025
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff are seeking City Council ratification of:

- November 26, 2025, payment of Eden vouchers 174780 to 174791 in the amount of \$1,896.66; payment of Enterprise vouchers 188567 to 188627 in the amount of \$427,364.03 and electronic payments 906478 to 906500 in the amount of \$225,676.70
Wire payments in the amount of \$287,128.28
- December 05, 2025, payment of Eden vouchers 174792 to 174795 in the amount of \$443.43; payment of Enterprise vouchers 188627 to 188685 in the amount of \$300,092.24 and electronic payments 906501 to 906530 in the amount of \$961,084.75

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments* were:

Vendor		
ICF Jones & Stokes, Inc	45,228.41	October 2025 SPA HCP
Nisqually Indian Tribe	26,196.48	Inmate incarceration fees, October 2025
TCF Architecture, PLLC	31,000.00	City Ops and Maint. Design Phase
Western Equipment Distribution Inc	58,495.42	Reel and Bedknife grinders
Clary Longview, LLC	69,291.45	2025 Ford E-Transit van BEV – Streets 25-3313
LOTT Wastewater Alliance	30,000.00	ILA Class A+ Pilot
Emergency Vehicle Solutions LLC	31,237.69	Upfitting new police vehicle – Fleet – 25-810
Stantec Consulting SVCS, INC.	20,452.00	Pioneer Park Restoration
Bobbie & Amanda's Cleaning SVC	25,850.54	November janitorial services
LOTT Wastewater Alliance	590,006.09	Nov 2025 LOTT Collections & Discharge Permits
Thurston County Sports Association	20,559.00	Officiating – Tumwater youth basketball Nev-Dec
Thurston Economic Development Council	205,000.00	Thurston Strong Childcare Grants

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Focus Area: Tumwater Excellence – Be good stewards of public funds by following sustainable financial strategies.

4) Alternatives:

- Ratify the vouchers as proposed.
- Develop an alternative voucher review and approval process.

5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval