

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: May 16, 2023
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- April 28, 2023 payment of Eden vouchers 173380 to 173402 in the amount of \$523,047.51 and electronic payments 902732 to 902741 in the amount of \$132,403.96 and wire payments of \$207,189.31; and Munis vouchers 180146 to 180222 in the amount of \$2,012,246.31 and electronic payments 903091 to 903112 in the amount of \$90,048.98;
 - May 5, 2023 payment of Eden vouchers 173403 to 173411 in the amount of \$3,713.51; and Munis vouchers 180223 to 180298 in the amount of \$231,656.23 and electronic payments 903113 to 903136 in the amount of \$167,862.34.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

Vendor	\$	Description
Active Construction, Inc.	1,500,388.34	PE#3 I-5/Trosper/Capitol Project
Core & Main LP	287,937.89	Neptune AMI Upgrade & Water Meters
Hoeks Painting LLC	20,038.50	City Hall Interior Painting Change Order
Online Solutions LLC	21,681.00	CitizenServices User Annual Subscription 8/23 to 7/24
Robert W. Droll, Landscape Architect	23,874.00	Professional Services through 4/23 – Trails End Master Plan
H D Fowler Company, Inc	31,453.84	Sewer System Improvements Materials
Together!	20,166.09	2023 community Schools Contract
WA ST Dept of Revenue	44,911.02	March Excise Tax Return
Sare Electric, Inc	39,710.00	80% Solar Panels for Crites & Sapp project
Stantec consulting Svcs, Inc	22,004.50	Professional Services Apr.'23 – Deschutes River Flood Reduction Study
Thurston County	58,546.61	TC Public Defense 1 st Qtr
Clary Longview, LLC	52,394.65	Vehicle Replacement for Police – 2023 Ford
Tritech Software Systems	37,179.78	Mobile Annual Maint Fee 6/23 to 5/24

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

4) Alternatives:

- ☐ Ratify the vouchers as proposed.
- ☐ Develop an alternative voucher review and approval process.

5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval