

TO: City Council
FROM: Doug Sampson, Accounting Technician
DATE: November 03, 2025
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff are seeking City Council ratification of:

- October 17, 2025, payment of Eden vouchers 174736 to 174748 in the amount of \$5,542.18; payment of Enterprise vouchers 188152 to 188203 in the amount of \$113,124.03 and electronic payments 906304 to 906323 in the amount of \$78,137.77
 - October 24, 2025, payment of Eden vouchers 174749 to 174750 in the amount of \$518.04; payment of Enterprise vouchers 188204 to 188296 in the amount of \$896,258.63 and electronic payments 906324 to 906365 in the amount of \$1,126,116.35
Wire payments in the amount of \$306,670.91
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments* were:

Vendor		
CITIES DIGITAL, INC.	28,220.96	Laserfiche annual support and Updates
WA ST AUDITORS	22,170.50	09-25 Accountability Audit & Investigation
EMPLOYMENT SECURITY DEPT	75,155.27	PFML for 3 rd Qtr 2025
EMPLOYMENT SECURITY DEPT	27,440.40	WA Cares fund 3 rd Qtr 2025
NISQUALLY INDIAN TRIBE	33,230.72	Inmate incarceration fees, Sept 2025
STANTEC CONSULTING SVCS	45,631.25	Pioneer Park restoration – Invoice 2465840
STANTEC CONSULTING SVCS	48,417.00	Pioneer Park restoration – Invoice 2468441
WA ST EMPLOYMENT SECURITY DEPT	55,585.38	Unemployment benefits – Q3 2025
WA ST DEPT OF L&I	221,902.20	L&I 3 rd Qtr 2025
LAKESID INDUSTRIES	981,872.24	PE#3, 2025 pavement maintenance

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial

- strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval