

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: November 21, 2023
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- November 3, 2023, payment of Eden vouchers 173727 to 173742 in the amount of \$2,815.63; and Enterprise (formerly Munis) vouchers 181750 to 181803 in the amount of \$206,568.54 and electronic payments 903689 to 903703 in the amount of \$128,446.56.
 - November 9, 2023, payment of Eden vouchers 173743 to 173748 in the amount of \$10,842.91; and Enterprise vouchers 181804 to 181850 in the amount of \$95,059.40 and electronic payments 903704 to 903716 in the amount of \$250,713.66.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request of the Assistant Finance Director. The most significant payments* were:

Vendor		
Cities Digital, Inc.	23,816.25	Laserfiche annual support and updates
Systems for Public Safety, Inc	49,442.96	Outfit two replacement vehicles with police equipment
National Public Safety Group, LLC	59,423.10	Consulting for RMS/JMS Replacement project, per service provider agreement with Police
Right! Systems, Inc	23,442.67	Cohesity Dataprotect renewal
Bobbie & Amanda's Cleaning Svc	21,420.22	October janitorial services
HDR Engineering Inc	48,079.74	Professional services 8/27 thru 9/30/23 – Old Hwy 99 & 79 th Ave Roundabout project
Tyler Technologies, Inc	111,917.96	Annual maintenance renewal

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval