

## MEMORANDUM

**TO:** Debbie Sullivan, Mayor  
City Council

**FROM:** Troy Niemeyer, Finance Director

**DATE:** November 21, 2023

**RE:** Fee Resolution No. R2023-011

The City annually updates the City fees for various services. This memo provides general background and justification for the proposed fee changes. General housekeeping edits have been made to update section language and references.

### **Table I – Business Licenses, Administrative & Publications**

- **Business License** – Adding clarifying language.

### **Table II – Zoning, Land Division & Environmental**

- **Appeals** – Increased fees to reflect current rates.
- **Transportation Impact Fees** – Increase of 2.96%.
- **Drainage Manual Administration** – Adding this new section.

### **Table III – Building & Fire Safety**

- **Energy Code Fees** – Increased fees to reflect current rates.
- **Certificate of Occupancy** – Added new Business License - Request for Certificate of Occupancy fee.
- **Housekeeping** – Removing Code references that no longer apply.

### **Table IV – Transportation, Engineering, Utilities & Utility Connections**

- **Right-of-Way License** – Increased fees to reflect current rates.
- **Street & Alley Vacation** - Increased fees to reflect current rates.
- **Street Construction and Restoration** - Increased fees to reflect current rates, as well as removing fees no longer used.
- **Utility Plan Check & Inspection** – Increased fees to reflect current rates.
- **Water & Sewer Utility Connection Charges** – Increased 3% for Water and 2.8% for Sewer per the 2024-2029 Capital Facilities Plan.
- **Housekeeping** – Changing Department names and adding a new language section to Sewer Connection Charges
- **Sewer Capacity Development Charge** – Increase to \$7,080.94 per LOTT.

### **Table V – Public Safety**

- **Fire Alarm Systems** – Adding a fee for 3<sup>rd</sup> alarm.

### **Table VII – Utility Rates**

- **Utility Rates** – Increase of 4.8% for Water, 8.5% for Stormwater, and 5.8% for Sewer.
- **LOTT Wastewater Service Charge** – Increase of 3.5% to \$46.37 per LOTT.

**Table VII – Utility Rates** (Continued)

- **Water Monthly Consumption Rate** – Non-Residential - increase from \$3.19 to \$3.34; Irrigation – increase from \$3.81 to \$3.99.
- **Sewer Monthly City Wastewater Service Rate** – increase from \$21.84 to \$23.11.
- **Stormwater** – Monthly Account Fee – Increase from \$1.94 to \$2.10.
- **Lifeline** – Adding new language for low-income senior citizen and low-income disabled person rate discounts.