

TO: Parks and Recreation Commission
FROM: Chuck Denney, Parks and Recreation Director
DATE: March 19, 2025
SUBJECT: Relocation of Parks and Recreation Office

1) Recommended Action:

Information/Discussion Item

2) Background:

City Hall is out of space for existing staff in most departments. The Police Department is adding several staff positions in 2025 and will be expanding their department into the space currently serving as the Parks and Recreation Administration office in the basement of City Hall.

A new office space lease is being completed and the P&R office will be moving by May 1st of this year. There will be some staffing location changes with recreation staff at the new office and at Old Town Center.

3) Alternatives:

None – Information item. Staff will be discussing which positions are changing locations and the benefits of the new facility.

4) Attachments:

None