Exhibit A

MEMO

Date: October 20, 2026
To: Troy Niemeyer, Finance Director
From: Joann Fletcher, Accountant
Subject: Surplus of Equipment – Asset Management Fund

The following items have exceeded their useful lives, or are unclaimed items or evidence and are ready for donation, disposal or sale:

Asset #	ER&R#	Description	VIN# / Serial #	Current Location / Condition
0005057	6070427	Sema Connect EV Charger	BAE605454	Signal Tech Office - Non-operational
0005057	6070427	Sema Connect EV Charger	BAE605455	Signal Tech Office - Non-operational
0004723	6070084	Core Switches for Network	A5500-JD375A	
0004723	6070084	Core Switches for Network	V1910-48G	