

TO: Tree Board  
FROM: Alyssa Jones Wood, Sustainability Coordinator  
DATE: July 11, 2023  
SUBJECT: Briefing – Urban Forestry Management Plan – City-Owned Tree Inventory and Maintenance Plan Scope of Work

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1) Recommended Action:

This item is for information only.

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2) Background:

The City Council adopted the Urban Forestry Management Plan (UFMP) on March 2, 2021 by Ordinance No. 2020-004. The scope of work for the City-Owned Tree Inventory and Maintenance Plan advances the following actions from the UFMP:

**Objective 2.2.** Develop a City street tree-trimming program.

Action A. Develop tree-trimming areas based on optimal equipment mobilization, priority locations, current tree inventory, and best management practices.

**Objective 3.1.** Promote efficient and cost-effective management of the community and urban forest by selecting, situating, and maintaining urban trees appropriately to maximize benefits and minimize hazards, nuisances, hardscape damage, and maintenance costs.

Action D: Prioritize and schedule City-assigned street tree maintenance activities according to inventory-documented needs.

**Objective 3.2.** Adopt best management practices and resource management assessment tools and data management to improve City tree maintenance to manage City-owned community and urban forest areas.

Action C. Develop a program to eliminate deferred maintenance while being mindful of budgetary constraints.

**Objective 5.1.** Develop a stable funding source and budget for activities that support the community and urban forest.

Action C. Secure funding for a four-year cycle of tree trimming.

Action D. Conduct, budget, and report to City staff on an inventory of trees for species, number, condition, and maintenance needs in developed landscaped areas on City property, such as City street trees and trees in City facilities and parks.

**Objective 7.1.** Promote collaborations between residents, neighborhood associations, governments, nonprofits, and businesses.

Action H. Involve volunteers in the tree inventory of all City street trees and trees in City Parks performed regularly.

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3) Attachments:

A. Draft Grant Agreement