

TO: City Council  
 FROM: Shelly Carter, Assistant Finance Director  
 DATE: May 21, 2024  
 SUBJECT: Payment of Vouchers

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1) Recommended Action:

Staff is seeking City Council ratification of:

- May 03, 2024, payment of Eden vouchers 174007 to 174018 in the amount of \$188.03; and Enterprise vouchers 183280 to 183342 in the amount of \$264,147.86 and electronic payments 904235 to 904259 in the amount of \$73,576.27.
  - May 10, 2024, payment of Eden vouchers 174019 to 174042 in the amount of \$314,355.66 and electronic payments 902993 to 903006 in the amount of \$173,633.86; and wire payments in the amount of \$230,857.53; and Enterprise vouchers 183343 to 183412 in the amount of \$337,577.16 and electronic payments 904260 to 904297 in the amount of \$115,480.42.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request of the Assistant Finance Director. The most significant payments\* were:

<b>Vendor</b>		
CAMP SOLOMON SCHECHTER INC	93,914.52	SEWER LATECOMER PAID BY SOUTH PUGET SOUND HABITAT
VISITOR & CONVENTION BUREAU OF THURSTON COUNTY	25,135.29	PARTIAL PAY 2024 LTAC FUNDS
WA ST DEPT OF TRANSPORTATION	29,050.38	WSDOT FIBER TIE WORK – ISRAEL LINDERSON
J.A. MORRIS CONSTRUCTION, LLC	169,521.00	TENANT IMPROVEMENTS AT SPSCC
THURSTON COUNTY	50,685.14	1 <sup>ST</sup> QUARTER 2024 PUBLIC DEFENSE
BOBBIE & AMANDA'S CLEANING SVC	22,386.97	JANITORIAL SERVICES – APRIL 2024
CANVUS, INC	27,842.00	4 PARK BENCHES
SHEA CARR & JEWELL, INC	21,566.50	DESCHUTES VALLEY PROGRESS BILLING

\* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

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4) Alternatives:

- Ratify the vouchers as proposed.
- Develop an alternative voucher review and approval process.

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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

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6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval