

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: March 7, 2023
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- February 17, 2023 payment of vouchers 172850 to 172850 in the amount of \$100,000.00;
 - February 24, 2023 payment of vouchers 172851 to 172974 in the amount of \$796,915.85 and electronic payments 902559 to 902592 in the amount of \$702,226.79 and wire payments of \$43,511.46.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

Vendor	\$	Description
Thurston County	100,000.00	Tumwater v. Mungra Judgement & Decree
CDW LLC	107,345.59	Nutanix – Main Backup System - IT
PBS Engineering & Environ. Inc.	25,685.58	Percival Creek Fish Passage
WA ST Dept of Revenue	43,511.46	Monthly Excise Tax
Cascade Recreation Inc	31,676.71	PE# 3 Preserve Park Equipment Purchase & Installation
Granite Construction Company	69,046.35	PE# 4 2021 Pavement Maintenance
Sound Pacific Construction, LLC	70,053.44	PE# 4 2022 Pedestrian Improvements
Tapani Inc	294,010.24	PE# 1 Preserve Park
LEOFF Health & Welfare Trust	55,942.40	Police Guild Medical Premiums
LOTT Wastewater Alliance	532,918.43	January LOTT Fees Collected

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval