

TO: City Council  
FROM: Doug Sampson, Accounting Technician  
DATE: October 07, 2025  
SUBJECT: Payment of Vouchers

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1) Recommended Action:

Staff are seeking City Council ratification of:

- September 12, 2025, payment of Eden vouchers 174706 to 174711 in the amount of \$1,221.33; payment of Enterprise vouchers 187801 to 187881 in the amount of \$765,669.71 and electronic payments 906137 to 906174 in the amount of \$695,286.76 and wire payments in the amount of \$296,560.92
  - September 19, 2025, payment of Enterprise vouchers 187882 to 187926 in the amount of \$135,901.34 and electronic payments 906175 to 906190 in the amount of \$702,613.11
  - September 26, 2025, payment of Eden vouchers 174712 to 174730 in the amount of \$4,948.16; payment of Enterprise vouchers 187927 to 187997 in the amount of \$407,390.53 and Electronic payments 906191 to 906225 in the amount of \$247,617.65; Wire payments in the amount of \$315,038.52
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments\* were:

Vendor		
Emergency Vehicle Solutions LLC	34,035.45	Patrol vehicle upfitting 25-2422
Honeywell International Inc	82,447.47	Station T1 Digital toning system
Nisqually Indian Tribe	28,500.80	Inmate incarceration fees. August 2025
RH2 Engineering, INC	60,113.11	SE Reservoir July
South Puget Sound Habitat for Humanity	127,586.50	Energize Thurston, 9 heat pumps and 1 water heater.
Shea Carr & Jewell, INC	55,079.72	SCJ Alliance progress billing 7/1 – 8/1/2025
Shea Carr & Jewell, INC	85,462.32	SCJ Alliance progress billing 8/2 – 8/29/2025
WA ST Auditors	31,205.50	2024 Audit & 2025 Investigation 08-2025
Haley & Aldrich, Inc	22,224.63	Phase II ESA for WSDOT
Staples Inc	26,986.20	Furniture, Detective relocation
Bobbie & Amanda's Cleaning SVC	23,410.43	August janitorial services
Lakeside Industries, Inc	648,082.83	PE#2 2025 pavement maintenance

Vendor		
Fehr & Peers	27,190.00	Aug 2025 Transportation master plan and impact fees
Ron Taylor Fidelity Solutions, Inc	33,066.78	Fire Station 1 digital toning installation
Capital Industrial Inc	89,656.59	Flatbed truck 8ftx14ft bed with Rugby Hoist – Sewer OPS

\* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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- 3) Policy Support:
- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
  - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

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- 4) Alternatives:
- ☐ Ratify the vouchers as proposed.
  - ☐ Develop an alternative voucher review and approval process.

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- 5) Fiscal Notes:  
The vouchers are for appropriated expenditures in the respective funds and departments.

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- 6) Attachments:
- A. Exhibit A – Payment of Vouchers – Review and Approval
  - B. Exhibit B – Payment of Vouchers – Review and Approval
  - C. Exhibit C – Payment of Vouchers – Review and Approval