

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: May 2, 2023
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- April 14, 2023 payment of Eden vouchers 173352 to 173374 in the amount of \$285,980.28 and electronic payments 902719 to 902731 in the amount of \$156,151.76 and wire payments of \$213,529.41; and Munis vouchers 180010 to 180066 in the amount of \$197,500.77 and electronic payments 903000 to 903011 in the amount of \$104,049.67;
 - April 21, 2023 payment of Eden vouchers 173375 to 173379 in the amount of \$4,115.48 and Munis vouchers 180067 to 180145 in the amount of \$393,429.62 and electronic payments 903012 to 903090 in the amount of \$623,371.49.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

Vendor	\$	Description
Trebron Security, LLC	24,705.94	SOPHOS Xstream Protection – IT software
Shea Carr & Jewell Inc	52,909.69	Professional Services 2/26 to 4/1/23 – Israel to M Street Project
Cascade Recreation Inc	100,964.57	PE#4 Preserve Park Equipment Purchase & Installation
Herrera Environmental Consultants	33,176.12	Professional Services 1/28 to 3/31/23 – Stormwater Management Action Planning
Tapani Inc	69,038.05	PE# 3 Preserve Park
Var Technology Finance	55,438.46	GETAC Security/Accessories/Warranties – Police Dept.
LOTT Wastewater Alliance	560,700.82	March LOTT Fees

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

4) Alternatives:

- ☐ Ratify the vouchers as proposed.
- ☐ Develop an alternative voucher review and approval process.

5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval