

APPLICATION

A

The City of Tumwater's advisory boards, commissions and committees are listed below with a short paragraph describing the make-up of the group. Please complete the application below and show your group preference, listing your first choice as #1, second choice as #2, etc. Please attach a letter of interest and a resume with this application showing your current qualifications and interests.

Name: CHARLIE SCHNEIDER

Address: [REDACTED]

TUMWATER, WA 98501

Telephone: [REDACTED] Home) [REDACTED] (Cell)

N/A (Work)

Date: 1/8/2024 Email: [REDACTED]

BOARD, COMMITTEE OR COMMISSION

PREFERENCE NUMBER:

Barnes Lake Management District Steering Committee
Eleven members; Mayoral appointment; two-year terms; active

Board of Parks and Recreation Commissioners:
Seven members; Mayoral appointment with Council
confirmation; three-year terms; active

#

Civil Service Commission:
Three members; Mayoral appointment; six-year terms; active

January 8, 2024

Honorable Mayor Debbie Sullivan
555 Israel Road SW.
Tumwater, WA. 98501

Dear Mayor Sullivan,

I'm writing you to express my interest in becoming a Tumwater Board Parks & Recreation Commissioner if and when a future position opens up. As you already know, I've been directly involved with The City of Tumwater's Parks & Recreation Department both as an Elected Official and through my volunteerism since Nancy and I moved here back in 2015. Having served previously as a Commissioner has given me an insight on what is expected and I look forward to having the opportunity to serve our community in this capacity once again if given the chance.

It's exciting to see our City's ongoing commitment in addressing the needs of maintaining our parks as well as addressing the future development of new parks and preserving additional open places to our community as we continue to grow as more families are calling Tumwater home and I would be honored to serve as Commissioner again.

Sincerely,

Charlie Schneider

Charlie Schneider

[REDACTED]
Tumwater, WA. 98501
[REDACTED]

January 8, 2024

Honorable Mayor Debbie Sullivan
555 Israel Road SW.
Tumwater, WA. 98501

Dear Mayor Sullivan,

Having served for over 23 years as a volunteer in various organizations has given me the opportunity to experience first hand what our community and the people that live in our community except from their city for a healthy and vibrant outdoor environment.

Volunteering with organizations such as Inner City Outings, an outreach program of the Sierra Club, which introduced kids to the outdoors, to my involvement with other outdoor groups such as Stream Team, Capitol Land Trust, Native Plant Salvage and other environmental groups has given me firsthand knowledge on what is needed to provide outdoor opportunities for our kids and their families.

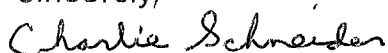
Since Nancy and I decided to call Tumwater home, I've been actively engaged with our city in helping to maintain and improve the parks that our community so cherish. For example, for the past 3+ years I've been helping establish projects at Isabella Bush Park with the cooperation and involvement of Teacher Kristen Maring and the students from the Fresh Farm program.

I was also instrumental in getting a park built here in The Preserve at Tumwater Place by working with The Parks and Recreation Department and Director Chuck Denney and his staff and the neighborhood developers.

In closing, I would like to highlight the fact that I served on the Parks & Recreation Task Force as well as The Parks & Recreation Commission, having been elected as Vice-Chair before resigning after being elected to Tumwater City Council.

It goes without saying, I would appreciate you considering me for this position once there is an opening.

Sincerely,

A handwritten signature in cursive script that reads "Charlie Schneider".

Charlie Schneider

Application

Complete the application, attach a letter of interest, a resume, or any other documents showing your current qualifications and interests.

Name: Rob Paylor

Address:

[REDACTED]

1 umwater, 98501

Telephone: (Home)

(Mobile)

(Work)

Date: 15 May 24

Email:

[REDACTED]

Review the Advisory Board, Commission, and Committee descriptions and rank your preferred assignments with #1 indicating first choice, #2 second choice, etc.

Board, Committee, or Commission

Preference Number

Barnes Lake Management District Steering Committee

Eleven members; Mayoral appointment; two-year terms; active

Board of Parks and Recreation Commissioners

Seven members; Mayoral appointment with Council confirmation; three-year terms; active

Civil Service Commission

Three members; Mayoral appointment; six-year terms; active

Historic Preservation Commission

Seven members; Mayoral appointment with Council confirmation; three-year terms; active

Lodging Tax Advisory Committee

Five to seven members; Mayoral appointment with Council confirmation; annual term; active

Planning Commission

Nine members; Mayoral appointment with Council confirmation; four-year terms; active

Tree Board

Five to seven members; Mayoral appointment with Council confirmation; three-year terms; active

1

2

Rob Paylor

Tumwater, WA 98501

15 May 2024

Honorable Debbie Sullivan, Mayor

City of Tumwater

555 Israel Road

Tumwater, WA 98501

Dear Mayor Sullivan:

I read today in the city's "Tumwater on Tap" newsletter that there were several positions available on various city commissions and advisory boards. I write today to express my interest in serving on Tumwater's Historic Preservation Commission.

I moved to Tumwater early last year from Hoquiam, where I was an owner of a 1924 building that sat in the city's Historic Preservation District. In applying for permits to solve persistent leaks throughout our 100 year old stucco-clad building, I was asked to present my plan to the Historic Preservation Committee. Because my plan at the time required "significant alteration" to the aesthetic look of the exterior of the building, my permit application was denied. Don't get me wrong, I loved the way the building looked, but I also was a small business owner without an unlimited budget, and the leaks had to be stopped. Interested in finding a balance between historical accuracy (my best quote to repair the stucco was \$100k) and financial solvency (one option was hideous metal siding for \$30k) I applied to join the committee.

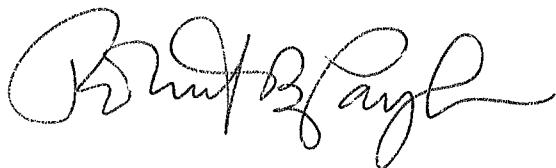
I was appointed to serve in 2019, and have enjoyed the last five years helping to shape what Hoquiam will look like in years to come. I'd like to think my votes in committee have reflected my passion for Hoquiam's history and historical buildings, with a nod to the financial constraints of small business owners. I'm very proud of a project that is currently restoring a 1920's era fraternal lodge in Hoquiam that our commission worked with to take full advantage of the special valuation incentives offered. I also just finished restoring a 1910 Foursquare in Hoquiam that I will now go through the special valuation process on.

On a personal note, I moved to Tumwater to live with my then-girlfriend early last year, who I proposed to in Brewery Park last April. We were married at our family's Thanksgiving celebration last November in the 1924 Hoquiam building that housed my brewery and restaurant. I sold my interest in the brewery this year, and have focused on growing my latest venture, a home repair and handyman business based in Tumwater. Together, Erin and I have 6 kids; Robbie 20, Audrey 17, Evy 12, Kai 10, and twins Scout and Sloan are 9.

Since moving to Tumwater I have enjoyed diving into our area's history. I toured Olympia's Bigelow house shortly after moving here, joined the historical society, and started volunteering with the crew that maintains the grounds there. I frequently attend the monthly historical talks given at the Schmidt House and have enjoyed those (and the house itself!) greatly. I often find myself chaperoning field trips or volunteering in the classroom at Peter G Schmidt elementary as well.

My family has led by example for generations, demonstrating to each successive generation that volunteering and giving back to the community that you live in is an important part of living there. I'd be thrilled with the opportunity to give back to my new community, with a seat on the Historical Preservation Committee.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob Paylor". The signature is fluid and cursive, with the first name "Rob" being more prominent and the last name "Paylor" following in a similar style.

Rob Paylor

Application

Complete the application, attach a letter of interest, a resume, or any other documents showing your current qualifications and interests.

Name: **Gina Kotek**

Address: **Tumwater, WA 98512**

Telephone: (Home)

(Mobile)

(Work)

Date: **05/20/2024**

Email:

Review the Advisory Board, Commission, and Committee descriptions and rank your preferred assignments with #1 indicating first choice, #2 second choice, etc.

Board, Committee, or Commission

Preference Number

Barnes Lake Management District Steering Committee

Eleven members; Mayoral appointment; two-year terms; active

Board of Parks and Recreation Commissioners

Seven members; Mayoral appointment with Council confirmation; three-year terms; active

1

Civil Service Commission

Three members; Mayoral appointment; six-year terms; active

Historic Preservation Commission

Seven members; Mayoral appointment with Council confirmation; three-year terms; active

Lodging Tax Advisory Committee

Five to seven members; Mayoral appointment with Council confirmation; annual term; active

Planning Commission

Nine members; Mayoral appointment with Council confirmation; four-year terms; active

2

Tree Board

Five to seven members; Mayoral appointment with Council confirmation; three-year terms; active

To Whom It May Concern:

As a long-time resident of Tumwater, I have had the privilege of working, raising my children, and now, I am ready to give back to this wonderful community. Currently, I am actively serving on the Tumwater Chamber and the Tumwater Education Foundation. When I heard about the City of Tumwater's need for volunteers for their Boards, Commissions, and Committees, I was immediately interested. I believe this would be a valuable opportunity for me to further support and contribute to my local community.

I am eager and ready to give back to the Tumwater Area in any way I can. I am deeply committed to this community and am excited about the opportunity to make a difference. Thank you for considering my application.

Gina R. Kotek

Application

Complete the application, attach a letter of interest, a resume, or any other documents showing your current qualifications and interests.

Name: **Malissa Paulsen**

Address: **Tumwater, WA 98501**

Telephone: (Home) **N/A**

(Mobile)

(Work)

Date: **5/29/2024**

Email:

Review the Advisory Board, Commission, and Committee descriptions and rank your preferred assignments with #1 indicating first choice, #2 second choice, etc.

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<u>Barnes Lake Management District Steering Committee</u> Eleven members; Mayoral appointment; two-year terms; active	
<u>Board of Parks and Recreation Commissioners</u> Seven members; Mayoral appointment with Council confirmation; three-year terms; active	
<u>Civil Service Commission</u> Three members; Mayoral appointment; six-year terms; active	
<u>Historic Preservation Commission</u> Seven members; Mayoral appointment with Council confirmation; three-year terms; active	1
<u>Lodging Tax Advisory Committee</u> Five to seven members; Mayoral appointment with Council confirmation; annual term; active	
<u>Planning Commission</u> Nine members; Mayoral appointment with Council confirmation; four-year terms; active	2
<u>Tree Board</u> Five to seven members; Mayoral appointment with Council confirmation; three-year terms; active	

MALISSA PAULSEN

Skills

Jurisdictional Planning

Comprehensive Plan Updates

Housing Action Plan and
Housing Needs Assessment

State Environmental Protection
Act (SEPA) Regulation

Evergreen Sustainable
Development Standard
Protocol and Regulation

Scheduling and Office Staffing

Customer Service

Staff Development/Training

Flood Damage Prevention/
Floodplain Management

CERTIFICATIONS

Geographic Information
Systems
December 2020

EXPERIENCE

City of Chehalis, Chehalis, WA

Interim Community Development Manager | January 2024
to Current

City of Chehalis, Chehalis, WA

Planner | September 2023 to January 2024

SCJ Alliance, Lacey, WA

Planner | July 2022 to September 2023

Homes First, Lacey, WA (Volunteer)

Evergreen Coordinator | August 2022 to August 2023

Mason County Community Development, Shelton, WA

Water & Permit Planner | October 2021 to June 2022

WA ST Department of Health, Tumwater, WA (Temporary)

Permit Technician | December 2019 to October 2020

State Farm Insurance, Dupont, WA

Total Loss Claims Associate | February 2019 to March 2021

Petsense, Ellensburg, WA

Assistant/Store Manager | October 2017 to June 2018
(Graduated/Moved)

Petco, Multiple Locations, WA

Department Manager | November 2010 to December 2015

EDUCATION

B.S. in Urban Planning and Sustainability

Arizona State University, Tempe, AZ | December 2020

B.S. in Environmental Studies, Policy

Central Washington University, Ellensburg, WA | June 2018

Mayor Debbie Sullivan
Office of the Mayor
Tumwater City Hall
555 Israel Road
Tumwater, WA 98501



Dear Mayor Sullivan,

I am writing to express my keen interest in serving on the Historic Preservation Commission or Planning Commission of our esteemed city. With a background as a City Planner and a fervent dedication to the preservation of our city's rich history, I am eager to contribute to the vital work of either of these commissions.

Throughout my career as a City Planner, I have had the privilege of collaborating closely with our City's Historic Preservation Commission. This experience has deepened my appreciation for the importance of preserving our cultural heritage while simultaneously facilitating responsible development and growth. I have witnessed firsthand the delicate balance required to honor the past while embracing the present and planning for the future.

My educational background in urban planning, coupled with practical experience in zoning regulations and land use planning, has equipped me with a comprehensive understanding of the complexities involved in historic preservation and urban development. I am well-versed in conducting historical research, analyzing architectural significance, and drafting preservation ordinances that strike a harmonious balance between conservation and progress.

As a member of the Historic Preservation Commission or Planning Commission, I am committed to upholding the integrity of our city's historic resources while advocating for sustainable development practices. I am excited about the prospect of contributing my expertise and passion to inform decision-making processes that shape the future of our city.

Thank you for considering my application. I am eager to bring my skills and dedication to the Historic Preservation Commission or Planning Commission and contribute to the continued success and vibrancy of our city.

Sincerely,


Malissa Paulsen

Application

Complete the application, attach a letter of interest, a resume, or any other documents showing your current qualifications and interests.

Name: CODY CAMACHO PEREZ

Address: [REDACTED]

TUMWATER, WA 98512

Telephone: (Home) N/A (Mobile) [REDACTED]

(Work) N/A

Date: 5/20/2024 Email: [REDACTED]

Review the Advisory Board, Commission, and Committee descriptions and rank your preferred assignments with #1 indicating first choice, #2 second choice, etc.

Board, Committee, or Commission	Preference Number
<u>Barnes Lake Management District Steering Committee</u> Eleven members; Mayoral appointment; two-year terms; active	<u>7</u>
<u>Board of Parks and Recreation Commissioners</u> Seven members; Mayoral appointment with Council confirmation; three-year terms; active	<u>4</u>
<u>Civil Service Commission</u> Three members; Mayoral appointment; six-year terms; active	<u>2</u>
<u>Historic Preservation Commission</u> Seven members; Mayoral appointment with Council confirmation; three-year terms; active	<u>3</u>
<u>Lodging Tax Advisory Committee</u> Five to seven members; Mayoral appointment with Council confirmation; annual term; active	<u>5</u>
<u>Planning Commission</u> Nine members; Mayoral appointment with Council confirmation; four-year terms; active	<u>1</u>
<u>Tree Board</u> Five to seven members; Mayoral appointment with Council confirmation; three-year terms; active	<u>6</u>

Parts Sales Support Manager

Tumwater, WA 98512

Cody Perez

CODY C PEREZ

306 B ST SW Tumwater, WA 98512 • (480) 416-6520 • Cody.Perez01@gmail.com

PROFILE

A professional data acquisition specialist with the desire, knowledge, and skills required for accurate data collection. Also knowledgeable in administrative tasks such as budgeting, scheduling, and monthly cost projections.

EDUCATION

Central Washington University (Junior Year)

Currently on track for my B.A.S. in Cyber Security and Administrative Management

Universal Technical Institute (UTI) - June 2006

Associate of Occupational Studies Degree in Diesel and Industrial Technology

Training included 1,350 hours in the following subjects:

- Automotive Engines and Repair
- Brakes
- Climate Control
- Truck Brakes and Chassis
- Diesel Engines
- Diesel Fuel Systems
- Diesel Engine Accessories
- Electronic Fundamentals
- Hydraulic Applications
- Truck Power Trains
- Electronic Technology
- Transport Refrigeration
- Truck Preventive Maintenance
- Automotive Undercar
- Electronic Diagnostics

EXPERIENCE

Parts Sales Support Manager - Inland Truck and Equipment - July 2018 - present

- Manage pricing for a 1-billion-dollar organization.
- Providing month analytics showing sale data, potential sales opportunities, and commissions.
- Create competitions for the sales staff to promote sales or move aging inventory.
- Business system resource by trouble shooting issues as they are reported.

Metrology Team Lead - IMAC/PACCAR - September 2008 - June 2018

- Track PACCAR's test equipment ensuring all preventative maintenance is current.
- Create monthly reports showing equipment usage and projecting external calibration.
- Manage the metrology department's budget and work order scheduling.
- Lead purchaser for Metrology lab equipment. Responsibilities include identifying equipment that meets accuracy requirements, operates in the range needed for test and performs within the ranges specified.
- Help test PACCAR's connected truck program and the fleet portal.
- Lead data acquisition specialist for impact testing of plastics, metal, silicone, etc.
- Knowledgeable on PACCAR's equipment calibration schedules and the importance of ensuring we are ISO compliant.
- Managed Metrology Labs QMS documents by reviewing documents yearly.

creating new work instructions, and providing training as needed.

Technician • Western Peterbilt Inc. • September 2006 – April 2008

- Managed parts inventory
- Perform oil changes on trucks
- Replaced wheel seals
- Removed and installed brakes
- Performed road calls

SKILLS

- High level of technical competence
- Meets responsibilities promptly
- Personable and professional with potential customers and colleagues
- Excellent time management skills
- Effective problem solver
- Maximizes organizational productivity
- Meticulous attention to detail