

TO: City Council
FROM: Doug Sampson, Accounting Technician
DATE: March 03, 2026
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff are seeking City Council ratification of:

- February 13, 2026, payment of Eden vouchers None; payment of Enterprise vouchers 189225 to 189295 in the amount of \$816,705.90 and electronic payments 906756 to 906783 in the amount of \$346,099.43
Wire Payments in the amount of \$310,533.77
 - February 20, 2026, payment of Eden vouchers 174850 to 174872 in the amount of \$18,617.08; payment of Enterprise vouchers 189296 to 189352 in the amount of \$591,292.56 and electronic payments 906784 to 906801 in the amount of \$243,441.21
Wire payments in the amount of \$149.48
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments* were:

Vendor		
City of Olympia	39,835.77	
4704 Datec Inc	91,934.74	
King Co Dir. Assoc. Purc. Dept	42,427.11	
Ready Rebound	28,320.32	
Bobbie & Amanda's Cleaning SVC	25,448.17	
Active Construction, Inc.	349,049.58	
City of Tumwater	114,265.00	
Axon Enterprises, Inc.	186,548.78	

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Priorities & Goals 2026-2032: Tumwater Excellence – Be good stewards of public funds by following sustainable financial strategies.
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4) Alternatives:

- Ratify the vouchers as proposed.
 - Develop an alternative voucher review and approval process.
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5) Fiscal Notes:
The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval