

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: November 6, 2023
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- October 13, 2023, payment of Eden vouchers 173698 to 173713 in the amount of \$287,369.80 and electronic payments 902847 to 902859 in the amount of \$151,683.04 and wire payments of \$225,374.72; and Enterprise (formerly Munis) vouchers 181556 to 181624 in the amount of \$121,601.75 and electronic payments 903620 to 903640 in the amount of \$90,712.91.
 - October 20, 2023, payment of Eden vouchers 173714 to 173715 in the amount of \$470.20; and Enterprise vouchers 181625 to 181705 in the amount of \$1,231,745.41 and electronic payments 903641 to 903661 in the amount of \$692,077.99 and wire payments in the amount of \$8,616.90.
 - October 27, 2023, payment of Eden vouchers 173716 to 173726 in the amount of \$416,921.78 and electronic payments 902860 to 902867 in the amount of \$71,217.54 and wire payments of \$209,413.23; and Enterprise vouchers 181706 to 181749 in the amount of \$616,049.49 and electronic payments 903662 to 903688 in the amount of \$1,333,460.63 and wire payments in the amount of \$67,972.24.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request of the Assistant Finance Director. The most significant payments* were:

Vendor		
Clary Longview, LLC	54,662.30	Ford K8A-Replacement vehicle for Police
Active Construction, Inc	773,384.27	PE#9 I-s/Trosper/Capitol project
Gordon Truck Centers, Inc	155,854.67	2024 Freightliner for PW Operations
Nisqually Indian Tribe	26,210.00	September incarceration & booking fees
Olympic Flight Museum	33,825.75	2023 LTAC Payment
Proforce Marketing, Inc	24,391.68	Def 40mm Launcher-Police Equipment
Thurston County	52,849.43	Qtr3 2023 Counsel services
LOTT Wastewater Alliance	599,370.39	September 2023 fees collected
WA ST Auditors	40,025.60	City audit charges Sept 2023
AWC Employee Benefit Trust	137,514.22	October premiums collected
Core & Main LP	85,347.81	Water shop inventory
Miles Resources, LLC	27,375.00	Speed bumps at Historical and Pioneer parks
Systems for Public Safety	172,778.98	Upfit equipment for 7 Police vehicles

Vendor		
TCF Architecture, PLLC	120,775.30	Professional services Sept 2023 – Maintenance & Operations Facility Design
Thurston County	24,620.30	Q1 2023 RHC 1406 Taxes per ILA
Clary Longview, LLC	234,073.56	3 Ford Interceptors and 1 Ford F550 – replacement vehicles
LEOFF Health & Welfare Trust	56,784.99	Police Guild November premiums collected
Reed Trucking & Excavating, Inc	996,563.91	PE# 2 Israel Rd & Linderson Watermain project

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

4) Alternatives:

- ☐ Ratify the vouchers as proposed.
- ☐ Develop an alternative voucher review and approval process.

5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval
- C. Exhibit C – Payment of Vouchers – Review and Approval