

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: November 15, 2022
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of the payment of vouchers 171795 to 171865 in the amount of \$413,294.24 dated October 28, 2022, and electronic payments 902157 to 902188 in the amount of \$168,892.89, and wire payments of \$193,044.68; and the payment of vouchers 171866 to 171922 in the amount of \$273,954.66 dated November 4, 2022, and electronic payments 902189 to 902204 in the amount of \$721,505.21.

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

Vendor	\$	Description
AWC Employee Benefit Trust	129,496.00	Monthly Medical/Dental/Vision Premiums
LEOFF Health & Welfare Trust	52,407.46	Police Guild Medical Premiums
ICF Jones & Stokes, Inc	32,083.07	Professional Services 8/27/22 to 9/30/22 – Bush Prairie Habitat Conservation Plan Phase 2
KBH Construction	98,216.17	PE#2 Barclift Park & Tumwater Hill Park Restroom Improvements
Stantec Consulting Svcs, Inc	28,768.54	Deschutes River Flood Reduction Study
LOTT Wastewater Alliance	643,500.52	September 2022 LOTT Fees

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
- ☐ Develop an alternative voucher review and approval process.

5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval