

# MEETING MINUTES

TUMWATER CIVIL SERVICE COMMISSION  
JULY 10, 2025



**CONVENE:** 5:35 p.m.

**PRESENT:** Chair Blake Chard, Commissioner Wendy Moudy,  
Commissioner Pat Schneider

Staff: Secretary/Chief Examiner Michelle Sutherland, Police Chief Jay Mason, Fire Chief Brian Hurley, Deputy Fire Chief Shawn Crimmins

**APPROVAL OF MINUTES:** Commissioner Chard moved, seconded by Councilmember Schneider, to approve the minutes of June 12, 2024, as presented. A voice vote approved the motion.

**STATUS OF ELIGIBILITY LISTS:** Chief Examiner Sutherland reviewed the status of the eligibility lists. Active continuous lists for police and fire remain effective. There were no other changes to the lists.

**APPROVAL OF ENTRY LEVEL POLICE ELIGIBILITY LIST:** Request to approve the Entry Level Police Eligibility List.

**MOTION:** Commissioner Moudy moved, seconded by Commissioner Schneider, to approve the Entry Level Police Officer Eligibility List as presented. Motion carried unanimously.

**APPROVAL OF FIRE PREVENTION** Request to approve the Fire Prevention Officer Eligibility List.

---

**OFFICER  
ELIGIBILITY LIST:**

**MOTION:** Commissioner Schneider moved, seconded by Chair Chard, to approve the Fire Prevention Officer Eligibility List as presented. Motion carried unanimously.

**POLICE DEPUTY  
CHIEF EXAM PLAN** Request to approve the Police Deputy Chief Exam Plan.

**MOTION:** Commissioner Schnieder moved, seconded by Commissioner Moudy, to approve the Police Deputy Chief Exam Plan.

**NEXT MEETING  
DATE:** The next meeting is scheduled on Thursday, August 14, 2025.

**UPDATES:** Updates on their respective departments were given by Police Chief Jay Mason and Fire Chief Brian Hurley.

**ADJOURNMENT:** With there being no further business, Chair Chard adjourned the meeting at 5:55 p.m.

Prepared by Michelle Sutherland, Secretary/Examiner.