RESOLUTION NO. R2026-020

A RESOLUTION of the City Council of the City of Tumwater, Washington Adopting Fees for the Staff Time Associated with Redacting Tumwater Police Department Body Worn Video Footage Requested Pursuant to Public Records Requests.

WHEREAS, The Tumwater Police Department implemented a Body Worn Video Program in March 2026; and

WHEREAS, body camera recordings are public records subject to Chapter 42.56 RCW, the Washington State Public Records Act; and

WHEREAS, pursuant to RCW 42.56.240(14)(f), law enforcement agencies are permitted to charge certain requesters (not exempted under RCW 42.56.240(14)(e)) the reasonable costs of redacting videos prior to disclosure; and

WHEREAS, the Tumwater Police Department developed a cost study and formula using the minimum salary and benefits of a Police Records Specialist as well as the software licensing fee and average hours worked per month to calculate "reasonable costs" for such redactions; and

WHEREAS, the City Council held a duly noticed public hearing on October 7th, 2026; and

WHEREAS, the City Council wishes to adopt a Tumwater Police Department fee that will allow the City to recover the cost of actual staff time incurred by the City for redacting body worn video.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUMWATER AS FOLLOWS:

Section 1. **Fee Schedule.** The Tumwater Police Department shall charge requestors not exempt under RCW 42.56.240(14) for the actual staff time cost incurred for redacting body worn video at the rate of $0.89 per minute.

Section 2. **Ratification**. Any act consistent with the authority and prior to the effective date of this Resolution is hereby ratified and affirmed.

Section 3. **Severability**. The provisions of this Resolution are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this Resolution or the invalidity of the application

thereof to any person or circumstance, shall not affect the validity of the remainder of the Resolution, or the validity of its application to other persons or circumstances.

Section 4. **Effective Date**. This Resolution shall become effective immediately upon adoption and signature as provided by law.

RESOLVED this ___ day of _____, 20____.

CITY OF TUMWATER

_____
Leatta Dahlhoff, Mayor

ATTEST:

_____
Melody Valiant, City Clerk

APPROVED AS TO FORM:

_____
Karen Kirkpatrick, City Attorney