

TO: City Council
FROM: John Doan, City Administrator
DATE: March 1, 2022
SUBJECT: 2022 City Council Meeting Schedule and Summer Recess

1) Recommended Action:

Pass a motion approving the 2022 City Council meeting schedule and Summer Recess. This includes cancellation of the March 15th Council meeting and December 27th Worksession, scheduling Summer Recess during the last two full weeks in August, moving the Tuesday night meetings to the Monday prior for the primary and general election (Monday, August 1st, and Monday, November 7th).

2) Background:

Council Rules Section 3.3 states: the Council will generally not schedule regular meetings, worksessions, and committee meetings during two weeks of August of each year. Staff recommends the last two weeks which would result in no Council/Committee meetings for three weeks because of the 5th Tuesday in that month. Deciding the break at this time allows staff to adjust project deadlines according to available meeting dates and vacation scheduling by elected officials, Thurston Community Media, and City staff.

Council Rules Section 3.2 states: regular Meetings which fall on a primary or general election day may be moved to the Monday immediately prior at the discretion of the Mayor.

3) Policy Support:

VISION | MISSION | BELIEFS

Our Mission:

In active partnership with our community, we provide courageous leadership and essential municipal services to cultivate a prosperous economy, a healthy natural environment, vibrant neighborhoods, and a supportive social fabric.

4) Alternatives:

- ☐ Schedule Summer Recess for the first two weeks of August 1-15, 2022
 - ☐ Do not cancel the March 15 Council meeting or December 27 Council Worksession
 - ☐ Some other course of action
-

5) Fiscal Notes:

There is no fiscal impact determining the meeting schedule and summer recess.

6) Attachments:

None.