

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: March 1, 2022
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of the payment of vouchers 168976 to 169078 in the amount of \$654,764.12 dated February 11, 2022 and electronic payments 901392 to 901409 in the amount of \$281,404.85; and payment of vouchers 169079 to 169148 in the amount of \$283,886.93 dated February 18, 2022 and electronic payments 901410 to 901416 in the amount of \$27,164.18.

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

Vendor	\$	Description
PBS Engineering & Environ. Inc	46,524.63	Professional Svcs 9/1/21 to 12/31/21 – Percival Creek Fish Passage Barrier Remodel
Capital Communications Ind.	49,958.24	Council Chambers Audio Upgrade
Skycorp, LTD	63,975.00	PE#1 – I5/Trosper/Cap Proj – Building Demolition
First American Title	538,030.21	Property Acquisition – 5210 Capitol Blvd
First American Title	169,870.60	Property Acquisition – XXXX Capitol Blvd
Tyler Technologies	115,996.20	Eden Annual Maintenance
Shea Carr Jewell Inc	27,904.30	Professional Svcs 1/2/22 – 1/29/22 – Cap Blvd/Israel/M Project
Burris, Bruce	22,214.00	Henderson Park Water Main Oversizing
Acushnet	33,117.64	Golf Pro Shop Inventory
GoveQA	20,441.39	Annual Maintenance
Thurston County	58,024.03	SHB 1406 Taxes per ILA

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

4) Alternatives:

- ☐ Ratify the vouchers as proposed.
- ☐ Develop an alternative voucher review and approval process.

5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval