TO: City Council

FROM: Doug Sampson, Accounting Technician

DATE: October 21, 2025

SUBJECT: Payment of Vouchers

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1) Recommended Action:

Staff are seeking City Council ratification of:

- October 03, 2025, payment of Eden vouchers 174731 to 174735 in the amount of $979.52; payment of Enterprise vouchers 187998 to 188074 in the amount of $496,180.41 and electronic payments 906226 to 906253 in the amount of $110,194.66

- October 10, 2025, payment of Enterprise vouchers 188075 to 188151 in the amount of $715,569.96 and electronic payments 906254 to 906303 in the amount of $427,131.55
Wire payments in the amount of $286,187.73
No Eden vouchers this week

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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments* were:

Vendor		
Acushnet Co	19,223.36	960 Dozen Trufeel Bundle golf bals
Deere & Company	149,034.05	New Slope Mower & Accessories for Streets
James Connolly Consulting	24,107.67	New Steel Green, Foam Marker & Pump
Western Equipment Dist	57,455.69	Toro Pro Core 1298 fairway aerifier
Dell Marketing LP	26,859.68	Monitor for JW, Replacement Desktops
HDR Engineering Inc	22,795.19	6.29 thru 8.23.2025 Professional services – Tumwater Blvd NB I-5
City of Olympia	26,811.16	Vehicle Maint August 2025
ICF Jones & Stokes, Inc	28,696.05	Bush Prairie HCP Sept 2025
Mullinax Ford of Olympia	54,311.47	2025 Ford Interceptor – Police
Bobbie & Amanda’s Cleaning SVC	36,106.10	September Janitorial services & supplies
Clary Longview, LLC	55,139.83	2025 Ford F150 Lightning – WRS OPS

* Includes vouchers in excess of $20,000, excluding routine utility payments.

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3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.

- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

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4) Alternatives:

- ❑ Ratify the vouchers as proposed.
- ❑ Develop an alternative voucher review and approval process.

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5) Fiscal Notes:
The vouchers are for appropriated expenditures in the respective funds and departments.

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6) Attachments:

A. Exhibit A – Payment of Vouchers – Review and Approval
B. Exhibit B – Payment of Vouchers – Review and Approval