

TO: Public Works Committee
FROM: Brad Medrud, Deputy Community Development Director
DATE: March 6, 2025
SUBJECT: First Amendment to the Service Provider Agreement with Fehr & Peers for the Transportation Plan of the 2025 Comprehensive Plan Periodic Update

1) Recommended Action:

Place the First Amendment to the Service Provider Agreement with Fehr & Peers for the Transportation Plan of the 2025 Comprehensive Plan Periodic Update on the March 18, 2025, City Council consent calendar with a recommendation to approve and authorize the Mayor to sign.

2) Background:

On a ten-year cycle, the City is required to conduct a Growth Management Act periodic update of its Comprehensive Plan and related development regulations. For the current cycle, the City is required to complete work on the periodic update by December 31, 2025.

The original April 25, 2024, Service Provider Agreement allowed the City to start work on the update of the City's Transportation Plan as required by State law. The original total cost of the Service Provider Agreement is \$304,925.

The amendment will extend the term of the Service Provider Agreement, amend the scope of services to allow work the state required bike and pedestrian plan, and increase the project budget by \$50,000 to do so.

3) Policy Support:

Comprehensive Plan Goal LU-1: Ensure the Land Use Element is implementable and coordinated with all applicable City plans and the plans of other jurisdictions in the Thurston region.

Comprehensive Plan Policy LU-1.1: Ensure the Land Use Element is consistent with adopted County-Wide Planning Policies and integrate transportation considerations into land use decisions, and vice versa.

4) Alternatives:

None.

5) Fiscal Notes:

\$100,000 from the State Department of Commerce Periodic Update grant and \$100,000 from the State Department of Commerce Climate grant will support this work as part of the 2025 Comprehensive Plan periodic update. The remainder of the funding (\$154,925) for the project will come from general funds. The additional \$50,000 will be from general funds.

6) Attachments:

- A. First Amendment to the Service Provider Agreement with Fehr & Peers for the Transportation Plan of the 2025 Comprehensive Plan Periodic Update